

Office of Executive Director of Institutional Effectiveness and Human Resources

WHAT: University Assessment and Core Competency Meeting

WHEN: 3:00 – 3:45, February 13, 2025

WHERE – Via Teams

Invited Attendees:

Academic Review Committees:

- **Arts and Sciences:** Michelle Holcomb
- **Education and Human Development:** Dr. Amy Craig – *Dr. April Giddens*
- **Nursing:** Dr. Krystyna Tabor
- **Allied Health:** Dr. Krystyna Tabor – Dr. Tammy Curtis
- **Business and Technology:** Dr. Simon Njeri
- **Coord. of Accreditation and Strat. Planning for SoB:** Dr. Maria Miranda

Administrative Review Committee:

- **Office of Institutional Effectiveness:** Frank Hall/Roni Biscoe
- **Public Information and Media Relations:** Leah Jackson
- **Economic Development and Advancement:** Gwen Fontenot
- **Electronic Learning and Global Engagement:** Stephanie Henson
- **Information Technology Services:** Ron Williams
- **Business Affairs:** Terra Raupp
- **University Affairs & Police:** Jon Caliste
- **Athletics:** Dustin Eubanks
- **Wellness and Recreation:** Patric Dubois
- **Registrar:** Barbara Prescott - Charlotte Grayson
- **Library:** Dr. Megan Lowe
- **Auxiliary Services:** Jennifer A. Kelly – Lindsey Vasocu
- **Academic Engagement and Student Success:** Steve Hicks
- **Student Experience:** Reatha Cox – Yonna Pasch
- **Institutional Research:** Dawn Mitchell

Core Competency Coordinators:

- **English.** Dr. Jennifer Enoch
- **Mathematics.** Zeb Marcotte
- **Natural Sciences.** Dr. Christopher Lyles
- **Humanities.** Emily Zering
- **Social/Behavioral Sciences.** Dr. Dean Sinclair
- **Fine Art.** Dr. John Dunn

Senior Leadership:

- Executive Vice President and Provost, Dean of Graduate School: Dr. Greg Handel
- Dean, College of Arts and Sciences: Dr. Francene Lemoine

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Minutes:

- ❖ **Key Dates.** The DIE noted the following AC 2024-2025 IE Model Calendar Key Dates:
 - ❖ December 7-10, 2024, SACSCOC Annual Conference, Austin
 - ❖ February 12, 2025, Strategic Planning Team Meeting
 - ❖ February 13, 2025, UAC – CCC Meeting
 - ❖ February 28, 2025, All Mid-Year Report Input due
 - ❖ March 1, 2025, Student Achievement Info due
 - ❖ March 12, 2025, Mid-Year Brief – delivery means TBD (*We will meet in person - brief*) – Mission Review
 - ❖ April 9, 2025, Strategic Planning Team Meeting
 - ❖ April 10, 2025, University Assessment Committee Meeting
 - ❖ June 20, 2025, AC 2024-2025 Program/Unit Assessments due - Submit to DIE

- ❖ **Assessment Tracker Mid-Year verification**—Although completing a mid-year report is not required, it is highly recommended as it saves time when compiling the assessment report at the end of the year. The DIE requests that report writers use the *naming convention on the tracker when saving the documents*.

- ❖ **Mid-Year Assessment and Brief:**
 - Completing a Mid-Year assessment report is not mandatory. However, it is a terrific way to set the conditions for completing your end-of-cycle report more efficiently. Please update the DIE on the status of your report (s).
 - The *Mid-Year brief will take place from 3:00 – 4:30 on 12 March* in the Jerry Pierce Conference Room, Caspari Hall. The intent is to provide information that informs the President of the anticipated outcomes of AC 2024-2025.

- ❖ **Student Achievement Criteria Approval and website update.** The DIE described how to access the website and what was on the website. Those that owe an update to the DIE, please provide it no later than 5 March 2025, if required.

- ❖ **SACSCOC Annual Meeting Lessons Learned.** It was an informative meeting. The ongoing planning and preparation are on track. The SRC appreciates the teamwork across campus. NOTE: There remains a good bit to complete during this process.

- ❖ **Academic Program, Unit, and Core Competency format.** Last year's reports were great, but let's build on the lessons learned. AC 2024-2025 assessment reports and the associated analysis will be included in the Decennial Review. In addition, SACSCOC will have access to our AC 2025-2026 reports.

- ❖ **SACSCOC Differentiated Review Report Timeline.** The DIE provided the timeline from the submission date to the Board of Trustees' decision in December 2027.

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- ❖ **SRC Differentiated Review Report Timeline.** No change. The SRC is on track.
- ❖ **SACSCOC Requirement SME—Timeline.** The DIE thanked all those who are (or will) participating in the reaffirmation process.
- ❖ **Dual Enrollment Policy.** The DIE provided a copy of the recently signed dual enrollment policy. The DIE explained the policy's intent and wanted everyone to know the criteria for SACSCOC reporting requirements.
- ❖ **Northwestern IE Model Timeline.** Provided as an FYI.
- ❖ **Questions—Discussion.** None.
- ❖ **The meeting adjourned at 3:31.**

The next UAC-CCC meeting is on April 10, 2025, via Teams.