

2025 2025 Yearly Calendar Dates - Request for Payments and Supplemental Schedule of Effort

\*Timesheets due by 1:00pm on Fridays and 9:00am on Mondays

	Pay Period	Start Date	-	End Date	Web Time Entry DUE	Due BEFORE *	CHECK DATE	DUE TO HR (TINA) by 3:30	Payroll Type
Jan	BW 1	12/23/2024	-	1/5/2025	1/6/2025	1:00 PM	1/10/2025	1/2/2025	BW
	BW 2	1/6/2025	-	1/19/2025	1/17/2025	9:00 AM *	1/24/2025	1/16/2025	BW
	MN 1	1/1/2025	-	1/31/2025	1/27/2025	1:00 PM	1/31/2025	1/23/2025	Monthly
Feb	BW 3	1/20/2025	-	2/2/2025	2/3/2025	1:00 PM	2/7/2025	1/30/2025	BW
	BW 4	2/3/2025	-	2/16/2025	2/17/2025	1:00 PM	2/21/2025	2/13/2025	BW
	MN 2	2/1/2025	-	2/28/2025	2/24/2025	1:00 PM	2/28/2025	2/20/2025	Monthly
Mar	BW 5	2/17/2025	-	3/2/2025	2/28/2025	9:00 AM *	3/7/2025	2/27/2025	BW
	BW 6	3/3/2025	-	3/16/2025	3/17/2025	1:00 PM	3/21/2025	3/13/2025	BW
	MN 3	3/1/2025	-	3/31/2025	3/25/2025	1:00 PM	3/31/2025	3/27/2025	Monthly
Apr	BW 7	3/17/2025	-	3/30/2025	3/31/2025	1:00 PM	4/4/2025	3/27/2025	BW
	BW 8	3/31/2025	-	4/13/2025	4/11/2025	9:00 AM *	4/17/2025	4/10/2025	BW
	MN 4	4/1/2025	-	4/30/2025	4/24/2025	1:00 PM	4/30/2025	4/24/2025	Monthly
May	BW 9	4/14/2025	-	4/27/2025	4/28/2025	1:00 PM	5/2/2025	4/24/2025	BW
	BW 10	4/28/2025	-	5/11/2025	5/12/2025	1:00 PM	5/16/2025	5/15/2025	BW
	MN 5	5/1/2025	-	5/31/2025	5/12/2025	1:00 PM	5/16/2025	5/8/2025	Monthly
Jun	BW 11	5/12/2025	-	5/25/2025	5/23/2025	9:00 AM *	5/30/2025	5/22/2025	BW
	BW 12	5/26/2025	-	6/8/2025	6/9/2025	1:00 PM	6/13/2025	6/5/2025	BW
	S1 1	5/19/2025	-	6/8/2025	6/9/2025	1:00 PM	6/13/2025	6/5/2025	Sum1
Jul	BW 13	6/9/2025	-	6/22/2025	6/23/2025	1:00 PM	6/27/2025	6/19/2025	BW
	MN 6	6/1/2025	-	6/30/2025			6/30/2025	6/26/2025	Monthly
	BW 14	6/23/2025	-	7/6/2025	7/7/2025	1:00 PM	7/11/2025	7/3/2025	BW
Aug	S1 2	6/9/2025	-	7/6/2025	7/7/2025	1:00 PM	7/11/2025	7/3/2025	Sum 1
	BW 15	7/7/2025	-	7/20/2025	7/21/2025	1:00 PM	7/25/2025	7/17/2025	BW
	MN 7	7/1/2025	-	7/31/2025			7/31/2025	7/24/2025	Monthly
Sept	BW 16	7/21/2025	-	8/3/2025	8/4/2025	1:00 PM	8/8/2025	7/30/2025	BW
	S1 2	7/7/2025	-	8/3/2025	8/4/2025	1:00 PM	8/8/2025	7/30/2025	Sum 1
	BW 17	8/4/2025	-	8/17/2025	8/18/2025	1:00 PM	8/22/2025	8/14/2025	BW
Oct	MN 8	8/1/2025	-	8/31/2025			8/29/2025	8/21/2025	Monthly
	BW 18	8/18/2025	-	8/31/2025	8/29/2025	9:00 AM *	9/5/2025	8/28/2025	BW
	BW 19	9/1/2025	-	9/14/2025	9/15/2025	1:00 PM	9/19/2025	9/11/2025	BW
Nov	MN 9	9/1/2025	-	9/30/2025	9/24/2025	1:00 PM	9/30/2025	9/25/2025	Monthly
	BW 20	9/15/2025	-	9/28/2025	9/29/2025	1:00 PM	10/3/2025	9/25/2025	BW
	BW 21	9/29/2025	-	10/12/2025	10/13/2025	1:00 PM	10/17/2025	10/9/2025	BW
Dec	BW 22	10/13/2025	-	10/26/2025	10/27/2025	1:00 PM	10/31/2025	10/23/2025	BW
	MN 10	10/1/2025	-	10/31/2025	10/27/2025	1:00 PM	10/31/2025	10/23/2025	Monthly
	BW 23	10/27/2025	-	11/9/2025	11/10/2025	1:00 PM	11/14/2025	11/6/2025	BW
Jan	BW 24	11/10/2025	-	11/23/2025	11/21/2025	9:00 AM *	11/28/2025	11/20/2025	BW
	MN 11	11/1/2025	-	11/30/2025	11/21/2025	9:00 AM *	11/28/2025	11/20/2025	Monthly
	BW 25	11/24/2025	-	12/7/2025	12/8/2025	1:00 PM	12/12/2025	12/4/2025	BW
Feb	MN 12	12/1/2025	-	12/31/2025	12/15/2025	1:00 PM	12/19/2025	12/11/2025	Monthly
	BW 26	12/8/2025	-	12/21/2025	12/19/2025	9:00 AM *	12/26/2025	12/18/2025	BW