



# Varnado Hall!



# Welcome to Varnado Hall

On behalf of our entire staff, we wish to extend our welcome to you. It is our sincere hope that you will find your experiences in our residential community both rewarding and valuable in terms of personal growth, lasting friendships, and future development. We are here to assist you, so please do not hesitate to contact us with any needs that may arise or any questions you may have.



Best wishes for a successful year!

**Fork Em' Demons!**



## Residence Life

**THE PLACE TO LIVE \* LEARN \* GROW**

### RESIDENT ASSISTANTS FOR VARNADO HALL

**Resident Assistants (RAs)** are role models, programmers, mentors and friends for a diverse group of students living in a residential community. Resident Assistants are students selected on the basis of leadership, experience, scholarship and the desire to help the resident realize their potential for self-development through group living.

### INFORMATION YOU NEED TO KNOW

#### Varnado Hall Front Desk Hours

Monday - Friday: 8:00 am to 11:00 pm  
Saturday - Sunday: 10:00 am to 11:00 pm

<b>VH Office</b> .....	<b>318-209-3269</b>
<b>VH RA On Call</b> .....	<b>318-471-3382</b>
<b>University Police</b> .....	<b>318-357-5431</b>
Registrar .....	318-357-6171
Financial Aid .....	318-357-5961
One Card Office .....	318-357-5131

Varnado Hall  
Northwestern State University  
NSU Box 4187  
Natchitoches, LA 71497  
318-209-3233  
nsula.edu/campushousing  
housing@nsula.edu

### Follow and Like Us on Social Media



@ResLifeNSU



NSULA Housing and Residence Life

# Helpful Information

## Internet



**Wi-Fi:** To connect your device(s), you will need to connect to the “Student” network and sign in with your myNSU ID & password. *Routers are not permitted in Varnado Hall.*

**Gaming Consoles:** Gaming consoles (and some streaming devices) will not connect to the Wi-Fi and must be connected via an Ethernet cord. This does not require login information. *Please contact the NSU Student Help Desk if you have any internet issues: (318) 357-6696*



## Mail

All mail that comes through the United States Post Office, UPS, or Fed-Ex will be delivered to the Campus Postal Office. Each student must register for a NSU Box in order to receive mail. No package or mail delivery is allowed at Varnado Hall.



## Laundry

Laundry Rooms are located on each floor in the center of the building. It is \$1.50 to wash and \$1.50 to dry. Machines accept quarters or credit/debit cards through the SpeedQueen app



## Bicycles

All bicycles must be registered with University Police. Registration is free of charge. Bikes may be parked at racks across all properties.



## Tobacco Free

Please remember that Northwestern State University is a tobacco free campus and all tobacco items are prohibited, including vaping and e-cigarette devices.



## Trash

All trash (pizza boxes, personal/room trash, etc...) must be taken to the dumpsters located outside of Varnado behind both wings. Do not leave trash in the hallways, in the restrooms, kitchen or in any public area in Varnado Hall.



## Pool

The Columns and UP1 pool is open daily from 10am - 8pm for current on-campus housing residents only. All residents must have a Student ID. No lifeguard on duty. Community policies and guidelines must be followed



## No Pets

No pets are allowed on property at any time. Only residents with a Service Animal or Support Animal approved by University Housing are allowed.



## Parking

Parking is allowed for Residents in the lot directly behind the East Wing with the Required Permit. Permits can be applied for through NSU Police.



## Lock Out

If you are locked out of your room between the hours of 8am and 11pm, please report it to a staff member at the Front Desk. After 11pm, please contact the RA On-Call Phone. Please have your ID readily available.



## No Alcohol

Consumption or possession of alcohol is prohibited in the residential communities.

# Solutions

## How to Submit a Maintenance Request

Have a maintenance issue you need to report? Follow these steps:

1. Go to the following website: <https://clvusa.starrezhousing.com/StarRezPortalX/NSU3>
2. Click on Maintenance Request at the top right portion of the screen.
3. Please be sure to be as detailed as possible before you submit the request
  - If for any reason the website is not working, please stop by the front desk for assistance.
  - **If it is a maintenance emergency, call the RA On-call phone ASAP. Be sure to tell them your name, room number, and what emergency has occurred.**



## Internet Issues?

- Any issues with Internet need to be directed to the NSU Student Help Desk by calling 318-357-6696 or emailing [sos@nsula.edu](mailto:sos@nsula.edu).
- This includes anything related to connecting to the Wi-Fi network and the Ethernet port within your unit.
- **Reminder:** Routers are prohibited. Plugging in a router will result in the Ethernet port switching off.



## Visitation

- Overnight guests are only allowed on Fridays and Saturdays. • Visitation Hours are between 10am and 11pm.
- Guests are required to have an NSU or government issued ID and must be signed in by the resident of the building at the front desk.
- All guests must be escorted at all times by the resident that signed them in.
- A resident choosing to visit the opposite wing is considered a guest and must follow the same procedures for sign-in.
- A guest of a different gender must use the guest restroom located in the lobby.
  - Due to the communal bathrooms, only guests of the same gender are allowed as overnight guests.
- If you have a guest after 11pm, they are considered an overnight guest and must be approved by the Housing Office. Residents must submit the overnight guest form by noon on the Wednesday before the guest's arrival, and your guest must be approved by all roommates.
- You are responsible for your guests' compliance with all Community Policies and Regulations that are in your lease.

