



# NORTHWESTERN STATE UNIVERSITY OF LOUISIANA

**MEMORANDUM OF UNDERSTANDING BETWEEN  
NORTHWESTERN STATE UNIVERSITY  
NORTHWESTERN STATE UNIVERSITY TITLE IX COORDINATOR  
NORTHWESTERN STATE UNIVERSITY CAMPUS POLICE  
AND  
THE CITY OF NATCHITOCHES  
NATCHITOCHES CITY POLICE DEPARTMENT  
NATCHITOCHES PARISH SHERIFF'S OFFICE  
NATCHITOCHES PARISH DISTRICT ATTORNEY'S OFFICE  
NATCHITOCHES REGIONAL MEDICAL CENTER**

Pursuant to La. R.S. 17:3399.14, as amended by Act 439 and 472 of the 2021 Regular Session of the Louisiana Legislature, this Memorandum of Understanding ("MOU") is a collaboration between the Natchitoches Police Department, Natchitoches Parish Sheriff's Office, Natchitoches Parish District Attorney, Northwestern State University Police Department, (the "Law Enforcement Group"), and Northwestern State University (the "Institutions"), each represented by the authorized signatory below.

The law requires that all public institutions of higher education shall enter into and maintain a written memorandum of agreement with local law enforcement agencies, including the campus police department, if any, the local district attorney's office, and any law enforcement agency with criminal jurisdiction over the campus, to clearly delineate the responsibilities and share information, in accordance with applicable state and federal confidentiality laws, including, but not limited to trends regarding power-based violence committed by or against students of an institution.

With signature to this MOU by all parties, representatives are demonstrating a commitment to the requirements of La R.S. 17:3399.14. This agreement shall be reviewed annually by each institution's chancellor/president, Title IX Coordinator, and the executive officer of the criminal justice agency, and shall be revised as considered necessary.

Nothing in this MOU entered into by the Parties shall be construed as prohibiting a victim or responsible employee from making a complaint to both the institution and a law enforcement agency.



The parties agree as follows:

**1. Northwestern State University Police Department, Natchitoches City Police Department, Natchitoches Parish Sheriff's Office, and Natchitoches Parish District Attorney's Office, agree to:**

- a. Designate a liaison to serve and work with the Institutions, including each Institution's campus security and Title IX Coordinator, and to serve as the agency's contact person;
- b. Maintain communication and contact with the Institution and Title IX Coordinators at the Institution, to the extent able to do so without jeopardizing their own investigation, including meeting with their Title IX Coordinators or others to assist those institutions in resolving power-based violence committed on their campuses by or against students of an institution, and to promote the proper methods of preservation of evidence;
- c. Notify the respective Institutions, to the extent able with respect to any confidentiality requirements imposed by law, of any report of power-based violence committed on their campuses by or against students of an institution;
- d. Coordinate investigations with the Institution, to the extent able to do so without jeopardizing their own investigation, to assure that any reported incident involving power-based violence committed on their respective campuses by or against students of an institution is fully investigated;
- e. Assist in the development and implementation of training for use by the Parties hereto related to sharing information and conducting investigations into power-based violence committed on their campuses by or against students of an institution;
- f. Share general information with the Institutions about power-based violence committed within the jurisdiction of the parties hereto with the goal of promoting and improving campus safety;
- g. Include on its police reports information related to the status of the alleged victim as a student of an Institution; and
- h. Develop and support policies and procedures to establish and maintain meaningful communication between all signatories to this MOU.



**2. Northwestern State University agrees to:**

- a. Designate a liaison to serve and work with the Law Enforcement Group, and to serve as the Institution's contact person;
- b. Maintain communication and contact with the Law Enforcement Group, to the extent able to do so without jeopardizing their own investigation, including meeting with their Title IX Coordinators or others to assist those in resolving power-based violence committed on their campuses by or against students of an institution, and to promote the proper methods of preservation of evidence;
- c. Notify the Law Enforcement Group, to the extent able with respect to any confidentiality requirements imposed by law, of any report of power-based violence committed on their campuses by or against students of an institution;
- d. Coordinate investigations with the Law Enforcement Group, to the extent able to do so without jeopardizing their own investigation, to assure that any reported incident involving power-based violence committed on their respective campuses by or against students of an institution is fully investigated;
- e. Assist in the development and implementation of training with the Law Enforcement Group for the sharing of information and conducting investigations into power-based violence committed on their campuses by or against students of the institution.
- f. Share general information with the Law Enforcement Group, where applicable, communicate violence committed on their campuses by or against students of an institution, with the goal of promoting and improving campus safety; and
- g. Develop and support the policies and procedures to establish and maintain communication between all signatories to this MOU.

**3. Term:** This MOU shall be reviewed annually and revised as needed.



# NORTHWESTERN STATE UNIVERSITY OF LOUISIANA

This Memorandum of Understanding is hereby accepted and adopted by the following authorized representatives:

Nikeo Collins-Chief of Police-Natchitoches Police Department

10-14-24

Date

Stuart Wright-Natchitoches Parish Sheriff

10-14-24

Date

Billy Joe Harrington-Natchitoches Parish District Attorney

10-14-24

Date

Kirk Soileau-CEO-Natchitoches Regional Medical Center

10-14-24

Date

Ronnie Williams-Mayor Natchitoches

10-14-2024

Date

Craig Vercher-Chief of Police-Northwestern State University

10/14/24

Date

Julie Powell-Northwestern State University Title IX Coordinator

10-14-24

Date

James Genovese-President-Northwestern State University

10/14/24

Date