



NORTHWESTERN STATE
UNIVERSITY OF LOUISIANA

Northwestern State University Annual Report

Department of Instructional Technology and Support

2023-2024



October 2024

Prepared for: James T. Genovese, Northwestern State University President, Terrell Woodard Jr., SGA President, and the University of Louisiana System Board of Supervisors

Prepared by: Chris Brumley, Director of Academic Technology Services

Signature Page

Chris Brumley, Director
Academic Technology Services

Ron Williams, Chief Information Officer
Northwestern State University

James T. Genovese, President
Northwestern State University

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Student Technology Fee Committee

Northwestern State Student Technology Fee shall be dedicated to the acquisition, installation, maintenance, and efficient use of state-of-the-art technology solely for the purpose of supporting and improving student life and learning, and to better prepare its students for the workplaces of the twenty-first century. Student involvement is critical to the successful administration of the Technology Fee and a committee comprised of elected and appointed current students oversee the fund. The standing committee is composed of the Student Government Association (SGA) President from the Natchitoches campus, the SGA President from the Shreveport campus, the SGA Treasurer from the Natchitoches campus, the SGA Treasurer from the Shreveport campus, two student representatives nominated by the SGA president from the Natchitoches campus, one student nominated and approved by the Leesville campus Director, and one student nominated and approved by the Cenla campus Director.

The mission of the Student Technology Advisory Team is to ensure that all students have easy access to technologies that are necessary to adequately prepare them to successfully compete in the job market. The Student Technology Fee is a student self-assessed fee that should be used exclusively to the direct benefit of the students. In addition, students have the primary role in the governance and allocation of these funds.

For any information pertaining to the assessment of fees or the allocation of funds please access the Student Technology Fee website at <https://www.nsula.edu/studenttech>. To view policies and procedures of the Student Technology Advisory Team (STAT) please visit <https://www.nsula.edu/stat>.

Initiatives 2023-2024

Northwestern State University Student Technology Fee collected a total of during the 2023-2024 Fiscal Year, bringing the account balance to Expenditures for 2023-2024 were

Outlined below is a summary of fiscal year projects and expenditures:

- Instructional Technology Staff (Director, Technical Support, Lab Coordinators, and Lab Assistants -
- Classroom and computer lab technology upgrades, systems and network infrastructure, software and licensing, maintenance, and supplies -

Instructional Technology assistants and coordinators were utilized in multiple capacities throughout this past year, some of which include:

- Northwestern State Student Help Desk and Student Online Support (SOS) assist students with various technology related issues; Microsoft Office 365, Microsoft Teams, Cisco WebEx, Moodle, password resets, Multi-factor Authentication (MFA) Updates, network connectivity, and software related issues
- Maintain and update Student Online Support (SOS) and Student Technology Advisory Team (STAT) websites
- Staffing various on and off-campus events, such as Freshman Connection and student informationals
- Clean, stock, and supply Instructional Technology Computer Labs and designated facility
- Participate and complete state mandated annual trainings and professional development on various new technologies utilized in the classrooms and labs
- Ensure all labs are opened and closed based on University approved schedule

Computer Labs and Equipment

Location	Budget Account	Approved Budget	Expenditures	Description
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Classroom/Technology Projects

Location	Budget Account	Approved Budget	Expenditures	Description
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Lab Supplies/Operating Cost/Infrastructure

Location	Budget Account	Approved Budget	Expenditures	Description
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All surplus equipment that is reusable will be distributed based on the guidelines set forth by the state

Conclusion

The Northwestern State University Instructional Technology and Student Support Team continues to lead in efforts to improve the technology available to students in the classroom and computer lab setting. We are pleased to submit this annual report, reflecting on the continuation of our team's progressive spirit and cooperative nature.

UNIVERSITY OF LOUISIANA SYSTEM REPORT ON STUDENT TECHNOLOGY FEES**Institution:** Northwestern State University of Louisiana


Student Technology Fees Act 1450 of 1997

Fiscal Year 2023-2024

Fund Balance as of 07/01/23	2,174,271
Revenues Collected	990,520
Total Funds Available	3,164,791
Less Funds Expended	(978,378)
Fund Balance as of 6/30/24	2,186,413

Summary of Expenditures by Object 07/01/23 - 06/30/24

Personal Services	225,994
Operating Services	125,117
Supplies	62,248
Other Charges	-
Equipment	565,019
Total Expenditures by Account	978,378



Mr. Rodney Wilson, Chief Financial Officer9-20-24
Date

NORTHWESTERN STATE UNIVERSITY
Student Technology Fee
Changes in Fund Balance
as of June 30, 2024

Fund Balance at July 1, 2023	\$ 2,174,271
Revenues and Other Additions	
Tuition and Fees	\$ 989,145
Other Miscellaneous Income	<u>\$ 1,375</u>
Total Revenue and Other Additions	\$ 990,520
Expenditures and Other Deductions	
Educational and General	<u>\$ (978,378)</u>
Total Expenditures and Other Deductions	\$ (978,378)
Net Increase (Decrease)	\$ 12,142
Fund Balance as of June 30, 2024	\$ 2,186,413

I certify that these amounts represent the accounting records as of June 30, 2024.



Mr. Rodney Wilson, Chief Financial Officer

9-20-24
Date