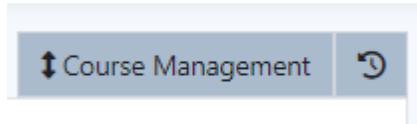


Grade Aggregation

**Changing the Gradebook Aggregation—Weighted/Natural**

Log in to Moodle and navigate to the course.

Click on Course Management.



Under Course Settings, choose Gradebook setup.



Once in Gradebook Setup, the Status column will let you know what type of aggregation is set for the course and if “Exclude Empty Grades” is turned on. “Natural” means total points divided by total points possible. “Exclude Empty Grades” means that if no grade is entered for a student, Moodle will not count the grade item toward the student’s Course Total.

Gradebook setup ▾

Add ▾

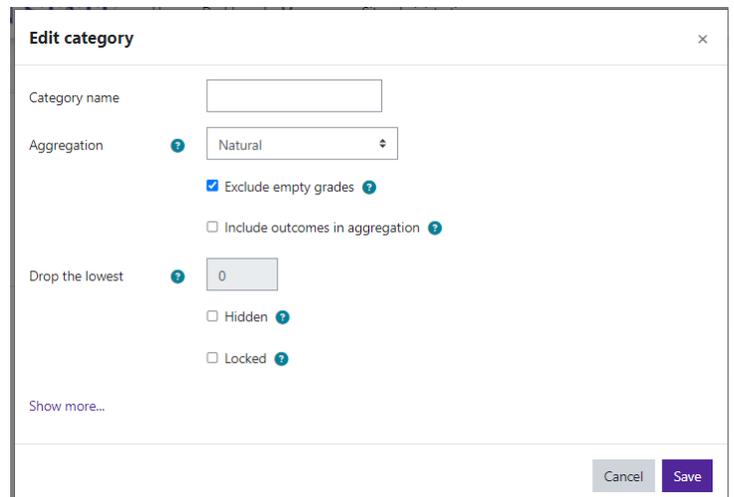
Name	Weights	Max grade	Status	Actions
<input type="checkbox"/> Moodle.Workshop.Class			Natural Exclude empty grades	...

If change is needed, click the three dots, and choose “Edit Category.”

To change the aggregation, use the Aggregation drop down menu and select Weighted Mean of Grades.

Save changes.

A weighted gradebook will have a course total of 100.



## Weighted Mean of Grades—Setting Weights

After changing the aggregation to weighted mean of grades, you will need to set the weights for the grade items and/or grade categories. You will just type in the number in the Weight column that represents the percentage that grade item or category is towards the Course Total. Just be sure the weights add up to 100, as Moodle will not inform that they do.

Note: It is okay to have grade items not inside of a category. Categories should only be used when you need to group several grade items together.

Also, you don't need to change the aggregation of a category into weighted mean of grades if everything in the category is of equal value. Leaving the aggregation of a category as Natural is perfectly fine.

Once the weights are entered, click Save.

Name	Weights	Max grade	Status
202510.NURA.1160.04I - METHODS MEDICATION DOSAGE CALC			Weighted mean of grades Exclude empty grades
Quizzes	20.0		Natural Exclude empty grades
ASSIGNMENT Quiz 4	25.0 %	100.00	
ASSIGNMENT Quiz 1	25.0 %	100.00	
ASSIGNMENT Quiz 2	25.0 %	100.00	
ASSIGNMENT Quiz 3	25.0 %	100.00	
AGGREGATION Quizzes total		400.00	
ATI Submissions	8.0		Natural Exclude empty grades
ASSIGNMENT Week 1: ATI Modules	25.0 %	100.00	
ASSIGNMENT Week 2: ATI Modules	25.0 %	100.00	
ASSIGNMENT Week 4: ATI Modules	25.0 %	100.00	
ASSIGNMENT Week 6 ATI Modules	25.0 %	100.00	
AGGREGATION ATI Submissions total		400.00	
ASSIGNMENT Exam 1	20.0	100.00	
ASSIGNMENT Exam 2	20.0	100.00	
MANUAL ITEM Exam 3	12.0	100.00	
ASSIGNMENT Exam 4	20.0	100.00	
ASSIGNMENT Resource Packet Signature Page		-	
AGGREGATION Course total		100.00	