MS Teams - Place a Call on Hold

Desktop

External Call:

At the top of the screen, select the "Hold" button."
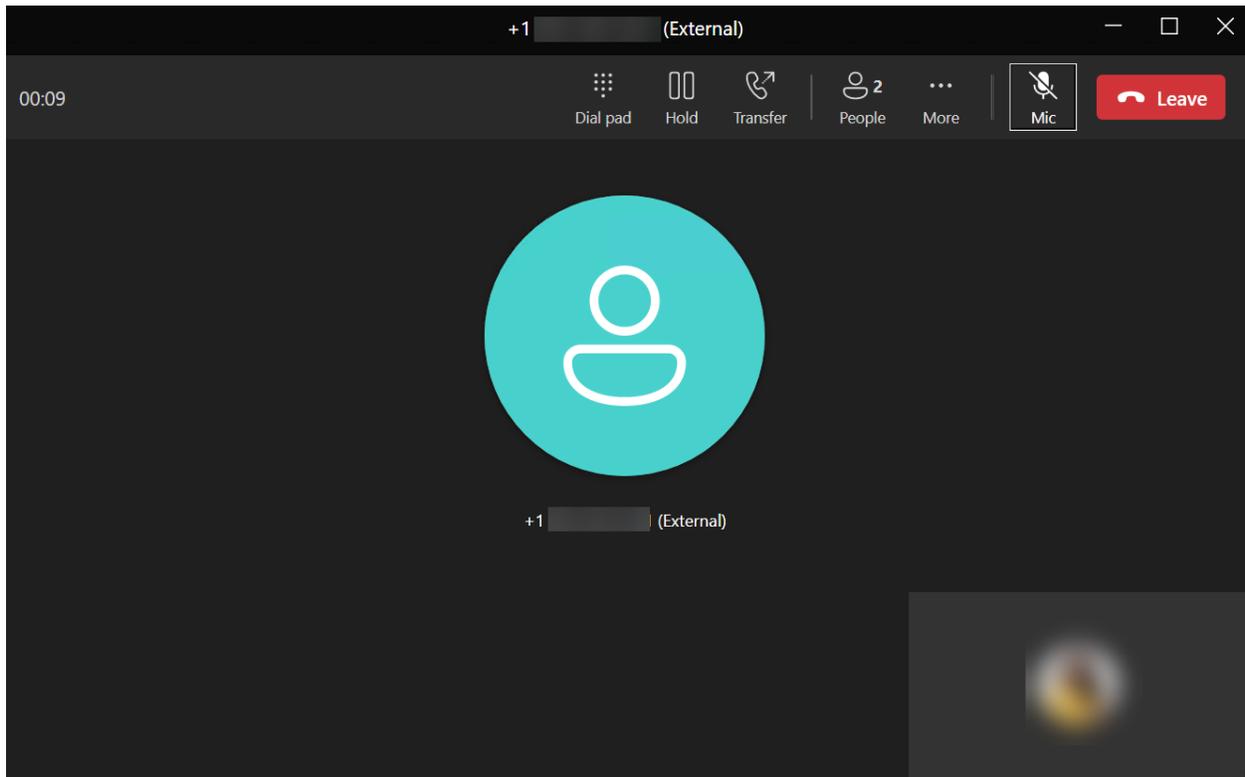
Select the "Resume" button at the top of the screen to take the person off hold.
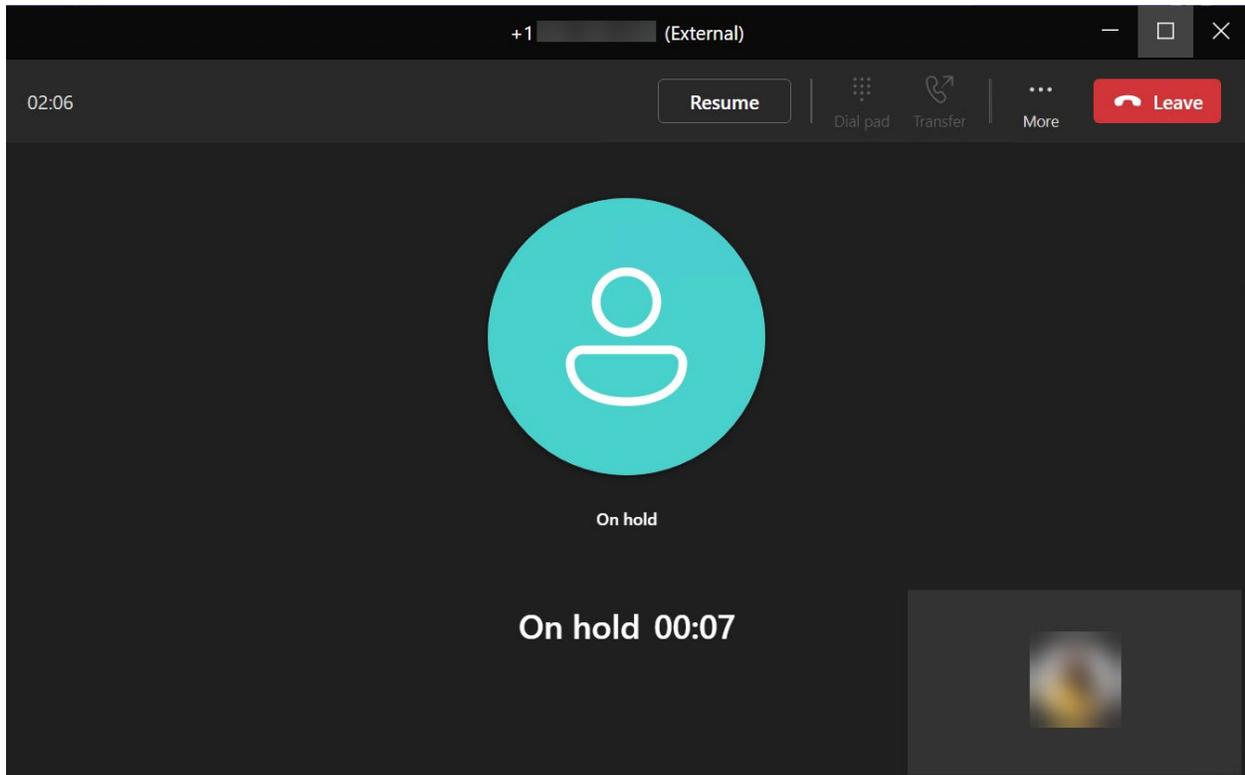
Internal Call:

At the top of the screen, select the "Hold" button."
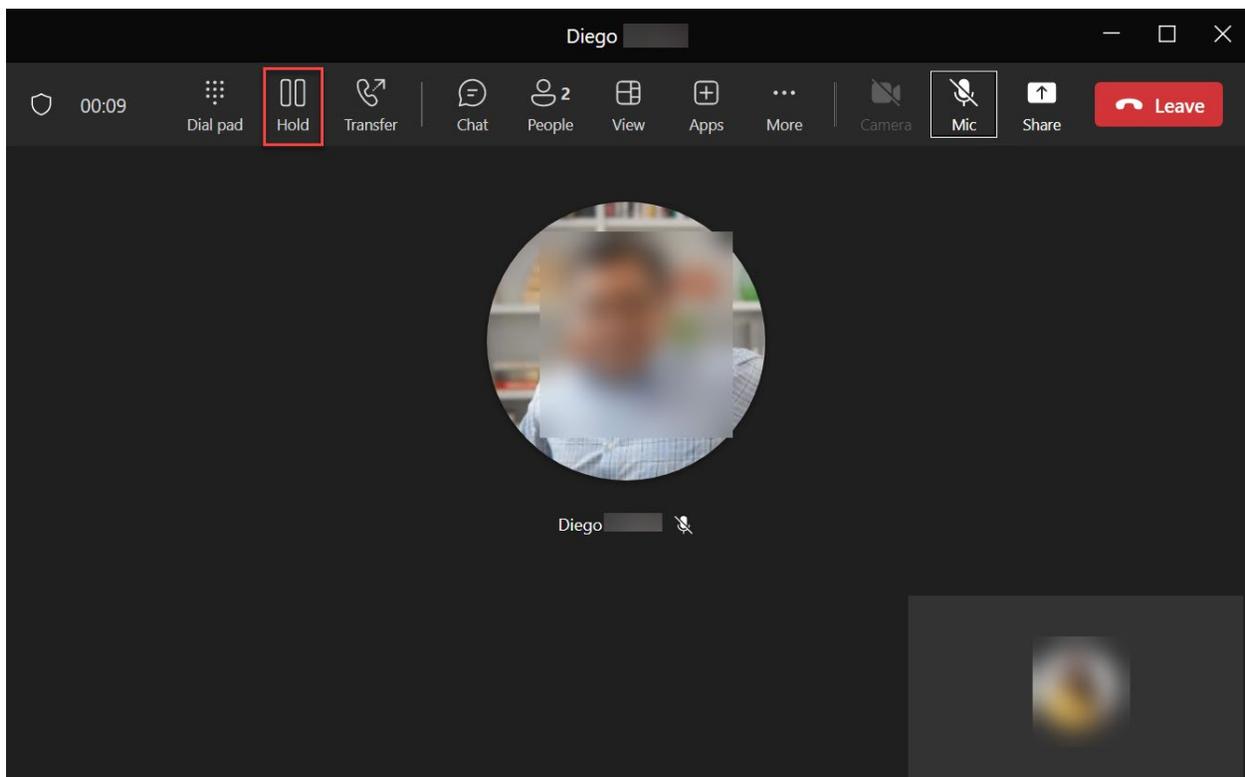
Select the "Resume" button at the top of the screen to take the person off hold.
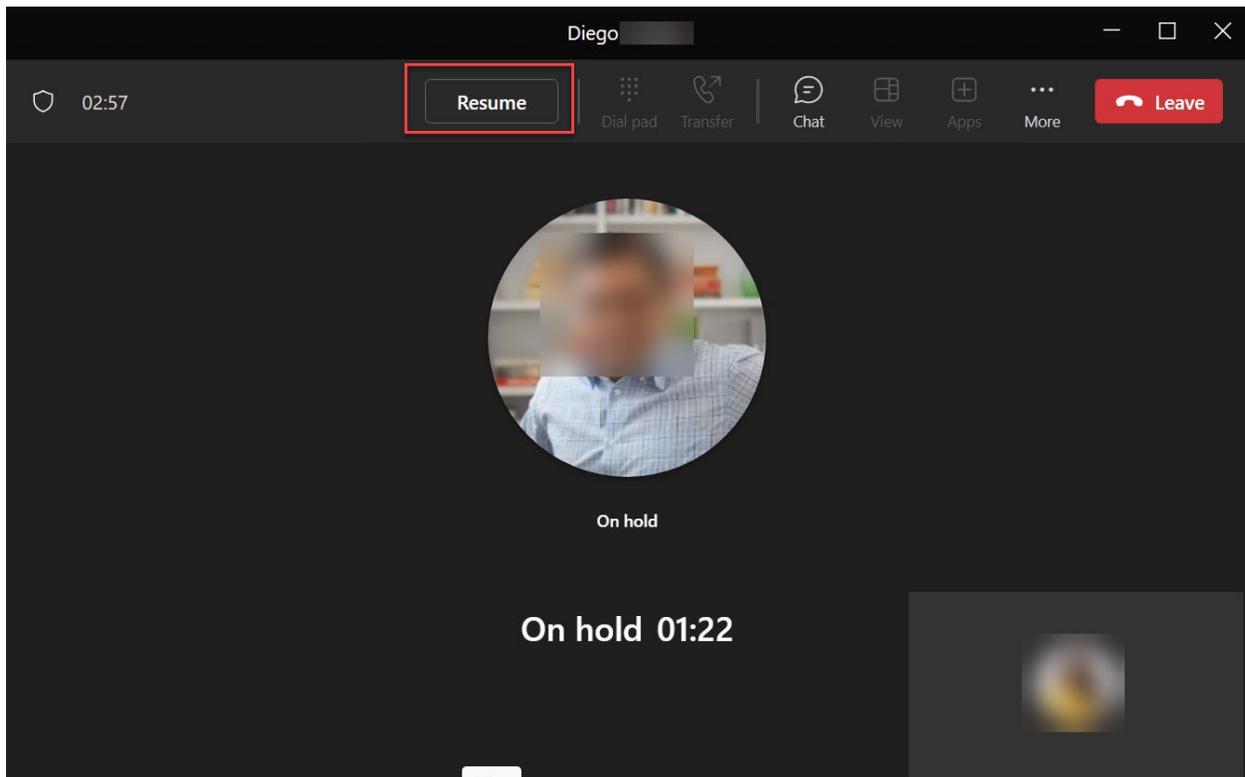
Mobile:

To place a call or meeting on hold, tap **More options** [...] in your call window and select the hold option. To continue the call, tap **Resume**.

For more information, click on the link below:

Put a call on hold in Teams