

2024-2025 Curriculum Review Council Meeting Dates and Proposal Deadlines

<u>Proposal Deadline</u>	<u>for</u>	<u>Meeting Date</u>
July 30, 2024		August 13, 2024
August 27, 2024		September 10, 2024
September 24, 2024		October 15, 2024
October 29, 2024		November 12, 2024
December 10, 2024		January 14, 2025
January 28, 2025		February 11, 2025

- ❖ Meeting time: 3:30 p.m. via Microsoft Teams
- ❖ **To be included on the agenda for a Council meeting, a finalized proposal along with all required forms and justification MUST be on file in the University Registrar's Office TWO WEEKS prior to the meeting date.** If all required forms and written justification for proposals are not submitted by the established due date, the proposal will not be placed on the agenda for that month.
- ❖ Refer to the [PROCEDURAL GUIDELINES FOR THE CURRICULUM REVIEW COUNCIL](#) under the Curriculum Review Council link on the University Registrar's web page [for detailed information on request preparation and submission procedures.](#)
- ❖ Contact [Charlotte Grayson](#) (email: graysonc@nsula.edu or registrar@nsula.edu, telephone: 318-357-5568 or 318-357-6171) with any questions you may have on preparing and/or submitting a proposal.
- ❖ Agenda, and finalized proposals will be sent to council members via email prior to scheduled meetings.