

Office of Executive Director of Institutional Effectiveness and Human Resources

WHAT: Minutes - University Assessment Committee (UAC) and Core Competency Meeting

WHEN: (1:00 – 1:45) July 11, 2024

WHERE – Via WebEx at <https://nsula.webex.com/meet/half>

Attendees:

Academic Review Committees:

- **Arts and Sciences:** Michelle Holcomb
- **Education and Human Development:** Dr. Amy Craig
- **Nursing:** Dr. Debra Clark/Dr. Anna Morris/Krystyna Tabor
- **Allied Health:** Dr. Tammy Curtis
- **Business and Technology:** Dr. Curtis Penrod

Administrative Review Committee:

- **Registrar:** Barbara Prescott - Charlotte Grayson
- **Library:** Dr. Megan Lowe
- **Auxiliary Services:** Jennifer A. Kelly – Lindsey Vasocu
- **Student Support Services:** Steve Hicks
- **Athletics:** Dustin Eubanks
- **External Affairs:** Leah Jackson
- **Student Experience:** Reatha Cox / Dr. Yonna Pasch
- **Technology Innovation and Economic Development:** Emily Perritt
- **Information Technology Services:** Stan Hippler
- **Business Affairs:** Terra Raupp
- **University Affairs & Police:** Jon Caliste
- **Institutional Research:** Dawn Mitchell (absent)
- **Office of Institutional Effectiveness:** Frank Hall/Roni Biscoe

Core Competency Coordinators:

- **English.** Dr. Jennifer Enoch
- **Mathematics.** Zeb Marcotte
- **Natural Sciences.** Dr. Christopher Lyles
- **Humanities.** Emily Zering
- **Social/Behavioral Sciences.** Dr. Dean Sinclair
- **Fine Art.** Dr. John Dunn

Agenda:

- **Key Dates.** AC 2024-2025 IE Model Calendar Key Dates highlighted:
 - On May 15, 2024, the SACSCOC Liaison and the President's Office affirmed the desire to participate in the *Differentiated Review Process*.

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- July 11, 2024, University Assessment Committee and Core Competency Meeting via Webex. The focus is AC 2023-2024 Reports.
 - End-of-Year Reports for all assessments were due June 21, 2024. University achieved a 90% submission/approved rate for all academic programs, units, and core competencies by June 28, 2024 – Outstanding!
 - July 1, 2024, Affirm participation in the Differentiated Review Process to SACSCOC. According to our SACSCOC Vice President, Dr. Melton, the University should hear something from SACSCOC next week. Assuming our eligibility, SACSCOC will inform the University of the next steps.
 - The August 7, 2024, Strategic Planning Team meeting is canceled.
 - The August 8, 2024, UAC-CCC meeting is canceled.
 - August 30, 2024, Differentiated Review Process Verification Forms Due
 - September 11, 2024, input due for AC 2023 – 2024 President’s Brief
 - September 25, 2024, AC 2023-2024 Strategic Plan Assessment Brief to President
 - October 4, 2024, AC 2023 – 2024 target date for Strat Plan assessment document to be published.
 - November 12, 2024, SACSCOC notification of *Differentiated Review Process* participation
 - December 7-10, 2024, SACSCOC Annual Conference, Austin. This meeting will serve as the University’s Orientation for Reaffirmation Class 2027.
- ❖ **Academic Program, Unit, and Core Competency Assessments Tracker and AC 2023-2024 Driving Change Report** - Document writing assignments (as of June 26, 2024)
- Most reports were submitted on time and reflected due diligence. The overall quality is the best seen to date. The DIE highlighted areas to improve, such as an increase in the SLO/Measure ratio, ensuring that changes made this year are based on last year’s results, and the Comprehensive Summary of Key Evidence Paragraph header is followed by explanatory language. Those transitioning from old to new SLO/Measures did an excellent job. In most cases, it was a seamless transition.
 - The construction of the Strategic Plan and AC 2023-2024 Driving Change assessment document is on track. Those who have not submitted input are actively working to do so. The quality of this document in terms of congruency between objective/metric/outcome continues to improve.
- ❖ **SACSCOC Reaffirmation Planning:**
- SACSCOC - Reaffirmation Timeline
 - SACSCOC - Decennial – Tracker
 - SACSCOC - Report Guidelines
 - Required SACSCOC Policies

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- New Contributors. The DIE discussed having subject matter experts draft select responses to assist the SACSCOC Review Committee. Next week those drafting a response to a SACS standard will be given access to their material. In the Henderson Conference Room, the SACSCOC Review Committee (SRC) will host a meeting to address any concerns at 3:00 on August 7, 2024. Invitation will be by separate email.
- ❖ **Draft President's Brief (an attachment).** The DIE will provide updated templates to all those involved in this presentation in August. All previous briefing guidance remains unchanged.
- ❖ **The meeting adjourned at 1:17.**

The next UAC – CCC meeting is August 8, 2024, in the Henderson Conference Room via WebEx at <https://nsula.webex.com/meet/half>.