

## Office of Executive Director of Institutional Effectiveness and Human Resources

**WHAT:** Minutes - University Strategic Planning Team Meeting

**WHEN:** 1:00 - 3:00 – May 1, 2024

**WHERE:** Henderson Conference Room

### **ATTENDANCE:**

President: Dr. Marcus Jones (*absent*)

Provost and VP, Academic Affairs: Dr. Greg Handel (*absent*)

VP, The Student Experience: Reatha Cox (*absent*), Dr. Yonna Pasch

VP, External Affairs for University Advancement: Dr. Drake Owens

Chief Financial Officer: Rodney Wilson

Chief Information Officer, Information Systems: Stan Hippler

Executive Director, Economic Development, Innovation, and Outreach: Laurie Morrow

Executive Director, University Affairs: Jennifer Kelly

Executive Director, Institutional Effectiveness & Human Resources: Veronica Biscoe

Executive Assistant to the President and Director of Strategic Initiatives: Cole Gentry (*absent*)

Dean, College of Arts and Sciences: Dr. Francene Lemoine

Interim Dean, Gallaspy College of Education and Human Development: Dr. Neeru Deep

Interim Dean, College of Nursing and School of Allied Health: Dr. Aimee Badeaux

Interim Associate Dean, College of Nursing and School of Allied Health: Dr. Anna Morris

Dean, College of Business and Technology: Dr. Mary Edith Stacy (*absent*)

Intercollegiate Athletics: Kevin Bostian

Director, Culture and Climate: Brittany Blackwell Broussard

Director, Institutional Effectiveness: Frank Hall

Faculty Senate President: Dr. John Dunn

Research Council: Dr. Betsy E. Cochran

Director, Institutional Research: Dawn Mitchell

Community/Public Service: Steven Gruesbeck

SACSCOC Writing Team: Dr. Christopher Gilson

Student Government President: Bailey Willis

### **Minutes:**

#### **General Comments.**

- ❖ Several senior leaders were unable to attend the meeting due to unavoidable commitments. All who missed the meeting were either pre-briefed or intimately familiar with the delivered content.
- ❖ The Director of Institutional Effectiveness (DIE) informed the Committee of the President's guidance: "*Please stress the importance of sticking to the timeline you've provided.*"

**Prepared by:** Frank R. Hall

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### ❖ **Key Dates.** AC 2023-2024 IE Model Calendar Key Dates discussed:

- March 1, 2024 - The Student Achievement website updated
- April 11, 2024 - University Assessment Committee and Core Competency meeting via Webex
- May 2024 - The University can expect SACSCOC's notification regarding eligibility for Differentiated Review Process
- May 10, 2024 - Concludes Assessment Cycle 2023-2024; End-of-Year Reports for all assessments due **June 21, 2024**
- July 1, 2024 - If selected, University will affirm participation in Differentiated Review Process
- August 1, 2024 - Differentiated Review Process Verification Forms Due

### ❖ **AC 2023-2024 Driving Change Report.** Document writing assignments (as of January 8, 2024).

- Dr. Cochran will provide SFA Templates. Please let Dr. Cochran know when you will be traveling or on leave so she can coordinate her support for your SFA.
- Before the meeting, the DIE sent the templates (from AC 2022-2023) for all special topic areas to the respective author. The DIE mentioned there is no directed format for college input. Each Dean, in concert with the Dr. Handel, will determine what is in this year's report.

### ❖ **SACSCOC Reaffirmation Planning.** The DIE described the four planning tools the SACS Review Committee (SRC) uses to support its report-writing effort. The intent is to educate all and specifically prepare those identified to provide input or write to a SACS standard(s) falling into their area of expertise.

- SACSCOC - Reaffirmation Timeline
- SACSCOC - Decennial – Tracker
- SACSCOC - Report Guidelines
- Required SACSCOC Policies
- The SACSCOC Resource Manual is attached to facilitate the review of SACSCOC standards.

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- The Draft Policies are for review and comment. The policies are to support addressing SACSCOC Standards.

### ❖ **Mid-Year Brief (*Abbreviated*).**

- The DIE acknowledged the delay in presentation and the excellent work reflected in this year's AC 2023-2024 Mid-Year Brief.
  - The DIE flipped through the Mid-year Brief, highlighting the work done by Strategic Focus Area (SFA) owners who could not attend by discussing the changes made to Objectives, Metrics, and 2027-2028 targets. Those SFA owners in attendance made similar comments as warranted.
  - The Student Government President, Ms. Bailey Willis, mentioned the desire to explore the possibility of having a student representative on the Faculty Senate. The idea will be explored with the new Senate once established.
- ❖ The DIE is reviewing the established meeting schedule based on the maturity of the processes and, more importantly, the experience of its members, which may allow a reduction in the number of meetings per semester. More to follow.
- ❖ The meeting adjourned at 1:32 pm.

**The next SPTM meeting will occur in the Henderson Conference Room on July 10, 2024.**