MEMORANDUM

DATE: October 27, 2023

TO: RCGC Members

FROM: Barbara L. Prescott, Chair

CC: Charlotte Grayson, Assistant to the Registrar, RCGC Coordinator

RE: Rotating Meeting Schedule

The Registration, Credits, and Graduation Council is scheduled to meet on the following dates:

**December 7, 2023, January 4, 2024, January 18, 2024, February 15, 2024, March 14, 2024**

Thomas Reynolds, Sid Hall, Chris Lyles, Charles King, Susan Campbell, Anna Morris, Carmella Parker, Reatha Cox, SGA – Bailey Willis, Lauren Jackson (non-voting member), and Bethany Straub (non-voting member).

**April 18, 2024, May 2, 2024, May 16, 2024, June 20, 2024, July 18, 2024**

Terrie Sanders, Scott Burrell, Tara-Tietjen Smith, Zeb Marcotte, Shahriar Hossain, Brett Garfinkel, Reatha Cox, SGA – Bailey Willis( Terrell Woodard effective in May), Lauren Jackson (non-voting member), and Bethany Straub (non-voting member). (Note: Meeting dates in May/June may have to be changed due to Freshman Connection.)

**August 08, 2024, August 22, 2024, September 19, 2024, October 17, 2024, November 21, 2024**

Leslie Gruesbeck, Kelli Haynes, Dean Kostantaras, Katrina Jordan, Mark Melder, Jie Zhang, Reatha Cox, SGA – Terrell Woodard, Lauren Jackson (non-voting member), and Bethany Straub (non-voting member).

Please Note:

- These meetings will be held virtually or when appropriate in the 3rd floor Conference Room, Student Services Center, at 2:00 p.m. on the above dates. Please mark your calendar.
- During peak periods such as registration, it may become necessary to make decisions on requests via electronic mail or special call meetings.
- If you are unable to attend a meeting, please have a proxy attend for you.

Thank you!