

**Northwestern State University of Louisiana
BUDGET REVISION REQUEST**

Banner Document No: J _____

Date of Request: _____

Budget Unit Title	Index	Fund	Org	Account	Prg	Increase/(Decrease)
Total Net Change						

Prepared by _____ Date _____

Other: (Explain) _____

Budget Unit Head _____ Date _____

Unbudgeted Expenditure or Revenue Check One: New Recurring New Non-Recurring

Approving Agent _____ Date _____

**All Unbudgeted New Recurring and New Non-Recurring Expenditure Request(s) must identify the Institutional Objective(s) it supports. If this expenditure supports something other than the Institutional Objective(s) identified by the Strategic Planning and Budgeting Council indicate and explain.*

Vice President/Equivalent _____ Date _____

Current Year: Savings (Cost) \$ _____ Future Yr: Savings (Cost) \$ _____

President (if applicable) _____ Date _____

BUSINESS AFFAIRS USE ONLY

Transaction Date _____ Document Text _____ Y or N _____ Fiscal Year _____ Budget Period _____ Document Total _____

SEQ	JV TYPE	INDEX	FUND	ORGN	ACCT	PRG	DESCRIPTION	AMOUNT	+/-
1									
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Approved by _____ Date _____

Approved by _____ Date _____

Entered by _____ Date _____

Verified by _____ Date _____

Northwestern State University of Louisiana
BUDGET REVISION REQUEST CONTINUATION

SEQ	JV TYPE	INDEX	FUND	ORGN	ACCT	PRG	DESCRIPTION	AMOUNT	+/-
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