

# **NORTHWESTERN STATE UNIVERSITY**

## **Bachelor of Science in Radiologic Sciences (BSRS)**

### **Concentrations: Radiography and Sonography**

#### **SPECIAL ADMISSION, PROGRESSION, DISMISSAL AND GRADUATION POLICIES**

The student who indicates the Bachelor of Science in Radiologic Sciences (BSRS) as a major with a concentration in radiography or sonography must meet University admission requirements and comply with academic regulations and policies.

The student who has been denied progression in courses or dismissed from another Imaging Sciences program will be evaluated on an individual basis.

Felony and misdemeanor convictions, regardless of resolution, may cause a student to be ineligible to take the national certification examination given by the American Registry of Radiologic Technologists (ARRT) for the radiography concentration or the American Registry for Diagnostic Medical Sonography (ARDMS) for the sonography concentration.

Individuals who have been arrested, charged with, pled guilty or no contest to, or been sentenced for any criminal offense or misdemeanor in any state must contact the ARRT for the radiography concentration or the ARDMS for the sonography concentration.

#### **Radiography concentration background check:**

The American Registry of Radiologic Technologists (ARRT) reserves the right to disapprove the writing of the National Registry to persons having been convicted of a felony or misdemeanor.

The final order of the American Registry of Radiologic Technologists will determine the individual's eligibility for consideration for admission to the Radiology clinical courses. The final order is to be submitted to the BSRS program director prior to enrollment in RADS 3311.

American Registry of Radiologic Technologists  
1255 Northland Drive  
St. Paul, Minnesota 55120-1155  
Website: <https://www.arrt.org/>  
Phone: (651) 687- 0048

#### **Sonography concentration background check:**

The American Registry for Diagnostic Medical Sonography (ARDMS) requires that anyone who has been convicted of a misdemeanor or felony submit details of the charge and its resolution prior to making the decision of eligibility to apply for ARDMS certification. To obtain a Compliance Pre-determination Application, contact the ARDMS. The final order of the ARDMS will determine the individual's eligibility for consideration for admission to the clinical courses. The final order is to be submitted to the Radiologic Sciences program director prior to enrollment in SONO 3311.

American Registry for Diagnostic Medical Sonography  
1401 Rockville Pike  
Suite 600  
Rockville, MD 20852-1402  
Website: <https://www.ardms.org/>  
Phone: (301) 738 - 8401

The following statements relating to admission, progression, dismissal, and graduation are consistent with the University's policies.

### **Special Admission Requirements for the University**

1. An Application for Admission to the University.
2. Official transcripts from all universities attended to the Office of Admissions, 175 Sam Sibley Street, Northwestern State University, Natchitoches, LA 71497-0002.
3. All freshmen and transfer applicants with fewer than three credits in English composition and three credits in college mathematics beyond the developmental level must adhere to all university admission requirements.

### **Application Requirements for Enrollment in Clinical Courses**

Admission to the University does not guarantee enrollment in clinical courses. Selection for enrollment in clinical courses is on a competitive basis for available spaces.

Students must meet the following minimum criteria to be considered for selection for enrollment in BSRS clinical courses:

1. Admission to the University and submission of all official transcripts to the University Registrar and Admissions Office on the Natchitoches campus.
2. Students must be in good standing with the University and the College of Nursing and School of Allied Health.
3. A cumulative grade point average of 2.0 or above.
4. A minimum grade of "C" in all required biology, physical sciences, English, mathematics, allied health, and radiologic science courses.
5. Completion of pre-requisite general academic courses in the first three semesters toward the degree.
6. Minimum grade point average of 2.7 in general academic courses completed that are required for degree excluding electives. The student's calculated GPA for clinical ranking using all grades (including repeated and failed courses) earned in required courses completed at the time of the application.
7. Completion of required entrance examination for Radiology.
8. Completion of Petition to Enroll in BSRS Clinical Courses which includes:
  - a. Application to BSRS courses form.
  - b. Copy of scores on required entrance examination for BSRS.
  - c. Response to any Requests for Waiver of Policy (if applicable).
  - d. Must complete a background check by the clinical application deadline of **August 31st**.
9. Submission of completed Petition to Enroll in BSRS Clinical Courses no later than **August 31st** for Spring enrollment.
10. Students must have completed all required courses and criteria by the last day of the Northwestern State University semester of requested enrollment. Official transcripts of grades earned from other institutions must be submitted to the

University Registrar and Admissions Office at Northwestern State University by the last day of the NSU semester preceding the date of requested enrollment.

11. A Petition is valid for one semester only.
12. No Petition will be accepted after the designated deadline.

### **Selection for Enrollment in BSRS Clinical Courses**

Admission to the University does not guarantee enrollment in Radiology courses. Applicants who submit a completed Petition to Enroll in BSRS Clinical Courses will be selected for admission on a competitive basis according to the following variables:

1. Grade point average – general academic courses required for the degree excluding elective hours.
2. Entrance examination scores.
3. Number of general academic credit hours required for the degree completed at Northwestern.

Students admitted to the first clinical course level must submit a completed Undergraduate Studies in BSRS Health Form within eight weeks following registration. These forms and reporting processes will be provided to the applicants with notification of acceptance for enrollment in Radiologic Sciences courses. Repeat health forms are required every year thereafter.

A Final Order from the American Registry of Radiologic Technologists (radiography concentration) or the American Registry for Diagnostic Medical Sonography (sonography concentration) (if applicable), must be submitted to the program director prior to registration in RADS 3311 or SONO 3311.

### **Criteria for Progression in Undergraduate Studies in BSRS major.**

1. Complete prerequisites and co-requisites for courses outlined in the curriculum pattern.
2. Earn at least a 2.0 GPA on courses outlined in the curriculum pattern.
3. Earn a minimum grade of “C” in all required biology, physical sciences, English and mathematics courses.
4. Earn a minimum grade of “C” in all required radiologic science / allied health courses before progressing to the next required radiologic science course(s).
5. A radiologic science or allied health course may be repeated one time only. Therefore, students may take the same radiologic science or allied health course two times. The final grade in a repeated course MUST be a passing grade.
6. A maximum of two different RADS, ALHE, or SONO clinical courses may be repeated, including those dropped with a grade of “W,” audit, or incomplete. Therefore, a third failure will result in non-progression and dismissal.
7. Maintain current BLS and remain current with health form requirements and immunizations.
8. A student must have a primary major declared for the program from which they plan to graduate.
9. The student must comply with all requirements in the affiliation agreements of clinical agencies.
10. Must maintain ARRT or ARDMS eligibility.

## **Criteria for Dismissal from Undergraduate Studies in BSRS**

A student is subject to dismissal from Undergraduate Studies in BSRS for the following reasons:

1. Failure to achieve at least a "C" when repeating or enrolling for the second time in the same required radiologic science or allied health course.
2. Failure of more than two required radiologic science or allied health courses.
3. The need to repeat/re-enroll in more than two required radiologic science or allied health courses.
4. Participation in academic dishonesty and/or unauthorized possession of an examination.
5. Plagiarism.
6. Falsification of patient and/or agency records.
7. The unlawful and/or unauthorized use, abuse, possession, distribution, transportation, manufacture, concealment, consumption, promotion, or sale of alcohol, illegal drugs, legal drugs obtained illegally, controlled substances, or designer drugs.
8. Illegal possession of weapons.
9. Theft.
10. Improper or abusive use of social media.
11. Lack of professional compatibility or unsafe clinical practice as identified by the Radiologic Sciences faculty.
12. Failure to comply with Essential Academic Performance & Technical Standards policies.
13. Loss of ARRT or ARDMS eligibility.

## **Criteria for Graduation**

Criteria for graduation from Undergraduate Studies in BSRS are:

1. Complete the University requirements for graduation.
2. Complete the approved curriculum within a four-year period after enrollment in the first clinical radiology course.
3. A minimum grade of "C" in all required biology, chemistry or physical sciences, English mathematics, radiologic sciences and allied health courses.

## **Criteria for Transfer Students**

Students transferring credit from accredited BSRS programs must meet the following criteria:

1. Students must meet all Northwestern State University criteria for admission to the University.
2. Students making an application to the program must provide a copy of their official transcript showing all credits earned in Radiologic Sciences and a copy of their clinical performance evaluations to the Director's office. Acceptance into the clinical program is contingent upon past clinical performance records and not acceptance to Northwestern State University.
3. Students will be admitted to the Radiologic Sciences program on a conditional status for one semester and must complete all assigned competencies in this period.

## Requests for Waiver of Policies

1. Forms for Waiver of the Admission, Progression, Dismissal and Graduation Policies should be admitted to:

Northwestern State University  
Program Director for Radiologic Sciences  
1800 Line Avenue  
Shreveport, Louisiana 71101-4653

A committee will review the request for waiver and make recommendations to the Director. The student will receive written notification regarding the decision.

2. Grade Appeal or University Suspension Appeal-refer to University Academic Regulations and Policies in the University Catalog.

Forms pertaining to admission, progression, dismissal, and graduation policies can be obtained from any of the following College of Nursing and School of Allied Health Offices:

Northwestern State University  
College of Nursing and School of  
Allied Health  
Fournet Hall  
Natchitoches, Louisiana 71497-0002  
(318) 357- 6877

Northwestern State University  
College of Nursing & School of Allied  
Health  
1800 Line Avenue  
Shreveport, Louisiana 71101-4653  
(318) 677-3100