

## Melinda G. Parrie

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**From:** Newcomb, Alicia@DCA <Alicia.Newcomb@dca.ca.gov>  
**Sent:** Tuesday, October 30, 2012 4:34 PM  
**To:** Melinda G. Parrie  
**Subject:** RE: NSU

Hello Melinda,

The California Private Postsecondary Act of 2009 requires all private postsecondary educational institutions to obtain state approval prior to operating. The definition is listed in Section 94858: "Private postsecondary educational institution" means a private entity with a physical presence in this state that offers postsecondary education to the public for an institutional charge.

If at any time Northwestern State University obtains a physical presence in the State of California, the institution will need to seek approval from the Bureau for Private Postsecondary Education.

Here is the link to the Private Postsecondary Act of 2009.

[http://www.bppe.ca.gov/lawsregs/ppe\\_act.shtml](http://www.bppe.ca.gov/lawsregs/ppe_act.shtml)

Sincerely,

*Alicia Newcomb*

Bureau for Private Postsecondary Education  
Licensing Analyst  
Phone: (916) 431-6916  
Fax: (916) 263-1894  
[alicia.newcomb@dca.ca.gov](mailto:alicia.newcomb@dca.ca.gov)

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**From:** Melinda G. Parrie [mailto:graym@nsula.edu]  
**Sent:** Tuesday, October 30, 2012 2:19 PM  
**To:** Newcomb, Alicia@DCA  
**Subject:** RE: NSU

Hi Alicia,

I spoke with you earlier today about the application for exemption submitted by Northwestern State University in Louisiana (not Los Angeles), and you explained to me that there had been a locational misunderstanding when you were helping me before. Is it correct that no out-of-state institutions are required to apply for exemption in California and that the State of California only applies jurisdiction to those institutions that maintain a brick-and-mortar presence within the state (as indicated by Article 3, Part 94858 of the California Private Postsecondary Education Act of 2009)?

Thank you so much for your help.

Melinda

**Melinda G. Parrie**  
**Instructional Multimedia & Web Development Specialist**  
**Electronic and Continuing Education**  
**121 South Hall**  
**Natchitoches, LA 71457**

**(318) 357-4570**

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**From:** Newcomb, Alicia@DCA [mailto:Alicia.Newcomb@dca.ca.gov]  
**Sent:** Tuesday, August 28, 2012 1:38 PM  
**To:** Liu, Jessica@DCA  
**Cc:** Melinda G. Parrie  
**Subject:** FW: NSU

Hello Jessica,

Please see email below.

Thanks,

*Alicia Newcomb*

Bureau for Private Postsecondary Education  
Licensing Analyst  
Phone: (916) 431-6916  
Fax: (916) 263-1894  
[alicia.newcomb@dca.ca.gov](mailto:alicia.newcomb@dca.ca.gov)

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**From:** Melinda G. Parrie [mailto:[graym@nsula.edu](mailto:graym@nsula.edu)]  
**Sent:** Tuesday, August 28, 2012 11:34 AM  
**To:** Newcomb, Alicia@DCA  
**Subject:** FW: NSU

Hey Alicia,

I tried to send the attached form and the message below to Jessica, but it apparently never went through. Our email addresses don't seem to connect – which is weird, but oh well. I was hoping you could forward this to her?

Thank you!  
Melinda

**Melinda G. Parrie**  
**Instructional Multimedia & Web Development Specialist**  
**Electronic and Continuing Education**  
**116N Dodd Hall**  
**Natchitoches, LA 71457**  
**(318) 357-4570**

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**From:** Melinda G. Parrie  
**Sent:** Wednesday, August 22, 2012 10:58 AM  
**To:** 'Jessica.Liu@dca.ca.gov'  
**Subject:** FW: NSU

Hi Jessica,

I've attached the W9, as you requested. The form should be faxed back to 318-357-6978.

Thank you for your help!  
Melinda

**Melinda G. Parrie**  
**Instructional Multimedia & Web Development Specialist**  
**Electronic and Continuing Education**  
**116N Dodd Hall**  
**Natchitoches, LA 71457**  
**(318) 357-4570**

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**From:** Newcomb, Alicia@DCA [<mailto:Alicia.Newcomb@dca.ca.gov>]  
**Sent:** Tuesday, August 21, 2012 5:17 PM  
**To:** Melinda G. Parrie  
**Subject:** FW: NSU

Hello Melinda,

I'm forwarding you a response from Jessica. The email wasn't going through on her end.

Sincerely,

*Alicia Newcomb*

Bureau for Private Postsecondary Education  
Licensing Analyst  
Phone: (916) 431-6916  
Fax: (916) 263-1894  
[alicia.newcomb@dca.ca.gov](mailto:alicia.newcomb@dca.ca.gov)

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**From:** Liu, Jessica@DCA  
**Sent:** Tuesday, August 21, 2012 1:48 PM  
**To:** 'graym@nsula.edu'  
**Cc:** Newcomb, Alicia@DCA  
**Subject:** RE: NSU

Hi Melinda,

Please have your accounting office forward us a W-9 form with instruction on where the form should be fax back to. I will have to forward that form our accounting office for completion.

Thanks,



**Jessica Liu**  
**Fiscal Analyst**  
Bureau for Private Postsecondary Education  
2535 Capital Oaks Dr, Ste 400  
Sacramento, CA 95833  
Phone: (916) 431-6925  
Fax: (916) 263-1897

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**From:** Newcomb, Alicia@DCA  
**Sent:** Tuesday, August 21, 2012 1:30 PM

**To:** Liu, Jessica@DCA  
**Subject:** FW: NSU

Hi Jessica,

Do we have an EIN# we give to institutions to issue a check? Read the email below and that might help to answer.

Thanks,

*Alicia Newcomb*

Bureau for Private Postsecondary Education  
Licensing Analyst  
Phone: (916) 431-6916  
Fax: (916) 263-1894  
[alicia.newcomb@dca.ca.gov](mailto:alicia.newcomb@dca.ca.gov)

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**From:** Melinda G. Parrie [<mailto:graym@nsula.edu>]  
**Sent:** Tuesday, August 21, 2012 1:21 PM  
**To:** Newcomb, Alicia@DCA  
**Subject:** RE: NSU

Hi Alicia,

I finally tracked down the problem in our purchasing department. I need a Federal Tax ID # in order to create a vender to issue the check to. Who would I contact to get that information? Thank you so much for your help!

Melinda

**Melinda G. Parrie**  
**Instructional Multimedia & Web Development Specialist**  
**Electronic and Continuing Education**  
**116N Dodd Hall**  
**Natchitoches, LA 71457**  
**(318) 357-4570**

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**From:** Newcomb, Alicia@DCA [<mailto:Alicia.Newcomb@dca.ca.gov>]  
**Sent:** Thursday, August 16, 2012 5:31 PM  
**To:** Melinda G. Parrie  
**Subject:** RE: NSU

Hello Melinda,

I don't see the application submitted for verification of exemption. I will need the cancelled check from the bank to trace it by the funds entered in our system.

Thanks,

*Alicia Newcomb*

Bureau for Private Postsecondary Education  
Licensing Analyst  
Phone: (916) 431-6916  
Fax: (916) 263-1894  
[alicia.newcomb@dca.ca.gov](mailto:alicia.newcomb@dca.ca.gov)

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**From:** Melinda G. Parrie [\[mailto:graym@nsula.edu\]](mailto:graym@nsula.edu)  
**Sent:** Thursday, August 16, 2012 9:46 AM  
**To:** Newcomb, Alicia@DCA  
**Subject:** NSU

<http://compliance.nsula.edu/assets/StateDocuments/California/NSU-Verification-Application-for-California.pdf>

Thanks!  
Melinda

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