

## Office of Executive Director of Institutional Effectiveness and Human Resources

**WHAT:** Minutes - University Strategic Planning Team Meeting

**WHEN:** 3:00 - 4:30 – February 21, 2024

**WHERE – Henderson Conference Room and, if required, via WebEx at**

<https://nsula.webex.com/meet/hallf>

### **ATTENDANCE:**

President: Dr. Marcus Jones

Provost and VP, Academic Affairs: Dr. Greg Handel

VP, The Student Experience: Reatha Cox (absent)

VP, External Affairs for University Advancement: Dr. Drake Owens

Chief Financial Officer: Rodney Wilson

Chief Information Officer, Information Systems: Stan Hippler (absent)

Executive Director, Economic Development, Innovation, and Outreach: Laurie Morrow

Executive Director, University Affairs: Jennifer Kelly

Executive Director, Institutional Effectiveness & Human Resources: Veronica Biscoe

Executive Assistant to the President and Director of Strategic Initiatives: Cole Gentry

Dean, College of Arts and Sciences: Dr. Francene Lemoine

Interim Dean, Gallaspy College of Education and Human Development: Dr. Neeru Deep

Interim Dean, College of Nursing and School of Allied Health: Dr. Aimee Badeaux

Interim Associate Dean & Senior Nursing Director, College of Nursing - Dr. Anna Morris

Dean, College of Business and Technology: Dr. Mary Edith Stacy

Athletic Director, Intercollegiate Athletics: Kevin Bostian

Director of Culture and Climate: Brittany Blackwell Broussard

Director of Institutional Effectiveness: Frank Hall

Faculty Senate President: Dr. John Dunn (absent)

Research Council: Dr. Betsy E. Cochran

Director, Institutional Research: Dawn Mitchell

Community/Public Service: Steven Gruesbeck

SACSCOC Writing Team: Dr. Christopher Gilson (absent)

Student Government Association President: Bailey Willis

### **Minutes:**

- ❖ The DIE thanked the Provost, Deans, and Directors for their attendance at UAC-CCC meetings, as their attendance reflects the important work these two committees are doing.
- ❖ The DIE reviewed the talking points discussed at the UAC-CCC meetings. See slide 2 in the attached PowerPoint Presentation.
- ❖ The DIE requested that all Dean's review their low enrollment programs to determine if they should continue to be reflected on the University Assessment Tracker. Additionally, he asked the Deans and Vice Presidents to review their program-unit accounting on last page

**Prepared by:** Frank R. Hall

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of the tracker and inform the DIE if adjustments are needed. An updated tracker is attached.

- ❖ The DIE briefly discussed the format for the Mid-Year Assessment Report and offered to meet with anyone with questions.
- ❖ **Key points from meeting with Dr. Jones a couple of weeks ago:**
  - ❖ **President's Priority.** Remains unchanged. *Provide responsive student services that aid regional, national, and international recruitment, retention, and student success.* See slide 4.
  - ❖ **University Mission.** *A short discussion on whether to change or revalidate the mission before our SACSCOC review in 2026.* See slide 5.
- ❖ **SACSCOC Fifth Year Report.** DIE asked for support in seeking out and thanking all those working hard to ensure our compliance. See slide 5.
- ❖ **SACSCOC Differentiated Review and Other Key Dates.** AC 2023-2024 calendar key dates:
  - ❖ The entries in green represent the approximate timeline of actions associated with the SACSCOC Differentiated Review
  - ❖ All mid-year report input is due March 1, 2024.
  - ❖ Student Achievement data for Fall 2023 is due on March 1, 2024.
  - ❖ Mid-Year Brief to the President is March 13, 2024.
  - ❖ End-of-year reports for all assessments are due June 21, 2024.
- ❖ **Mid-Year Brief.** Request the following for the March 13, 2024 Mid-Year Brief (*Input due March 1, 2024*): Slides 8-10.
  - ❖ SE, AE, MR, CE, and AP must develop 2027-2028 targets.
  - ❖ All SFAs should reflect new metrics and identify those no longer in use.
    - Green and Red – The DIE provided slide templates for each SFA.
  - ❖ All SFAs must determine which metrics will be assessed in AC 2023-2024.
    - On the table slide, blue indicates that it will be assessed in 2023-2024. It should be those not assessed last year—an equal number of possible between years.
  - ❖ All SFAs should provide a “word” slide, what went well, priorities or areas of concern, and final thoughts.

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- ❖ For those with special topic slides, please update and return them to me by March 1, 2024.
- ❖ **AC 2023-2024 Driving Change Report** - Document writing assignments (as of January 8, 2024). Slides 11-13.
- ❖ **Questions – Discussion.**

**The next SPTM meeting is scheduled for 3:00 pm on March 13, 2024 in the Henderson Conference Room.**