

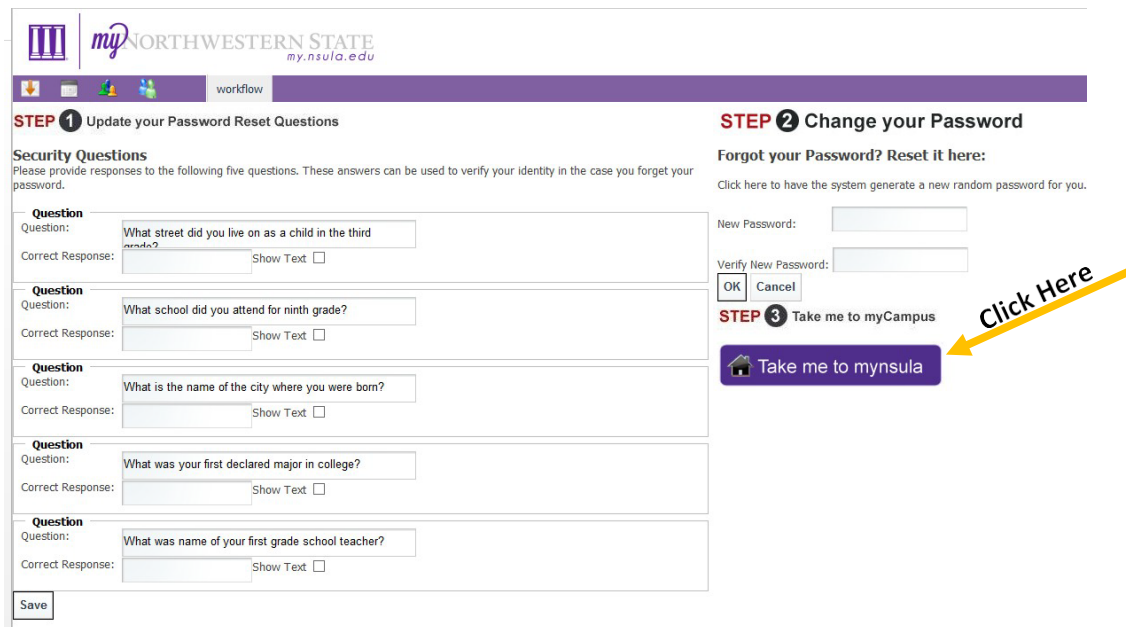
DEGREE WORKS FOR STUDENTS

HOW TO LOGIN

- A. Go to <https://my.nsula.edu/> and Login with the same Username and Password used to sign on to your computer.

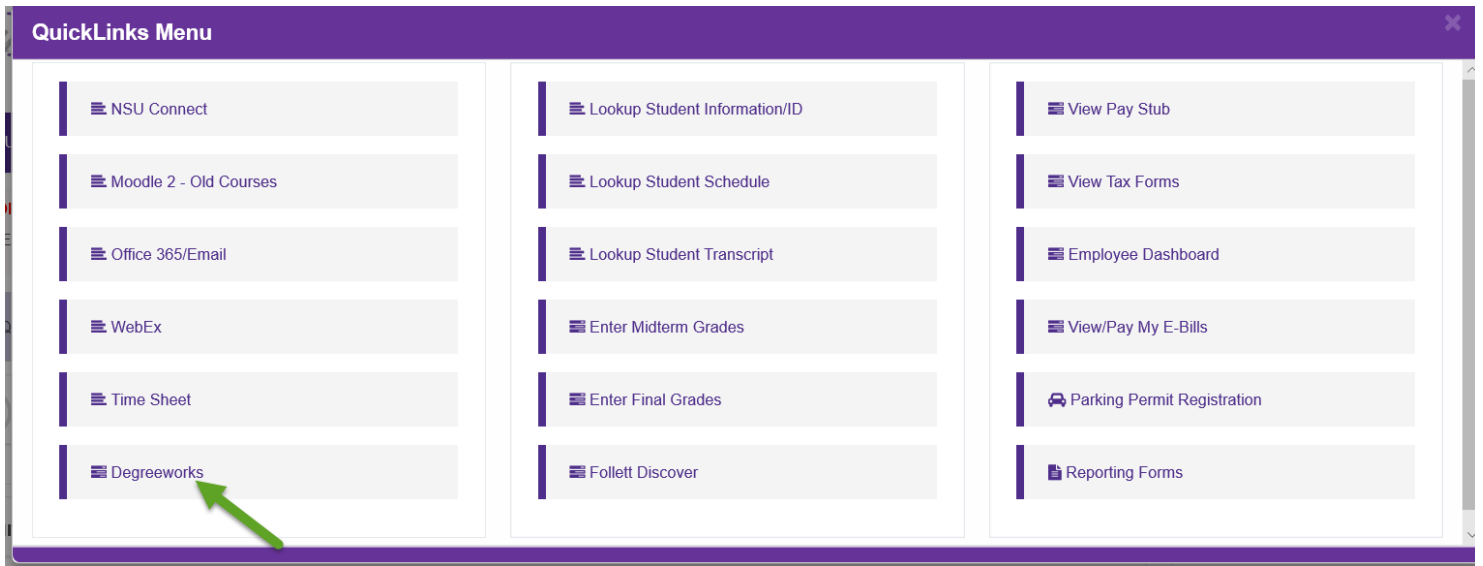


- B. Answer the Security Questions, if needed, and click “Save” then click “Take me to mynsula.” If security questions are not needed, just click “Take me to mynsula.”



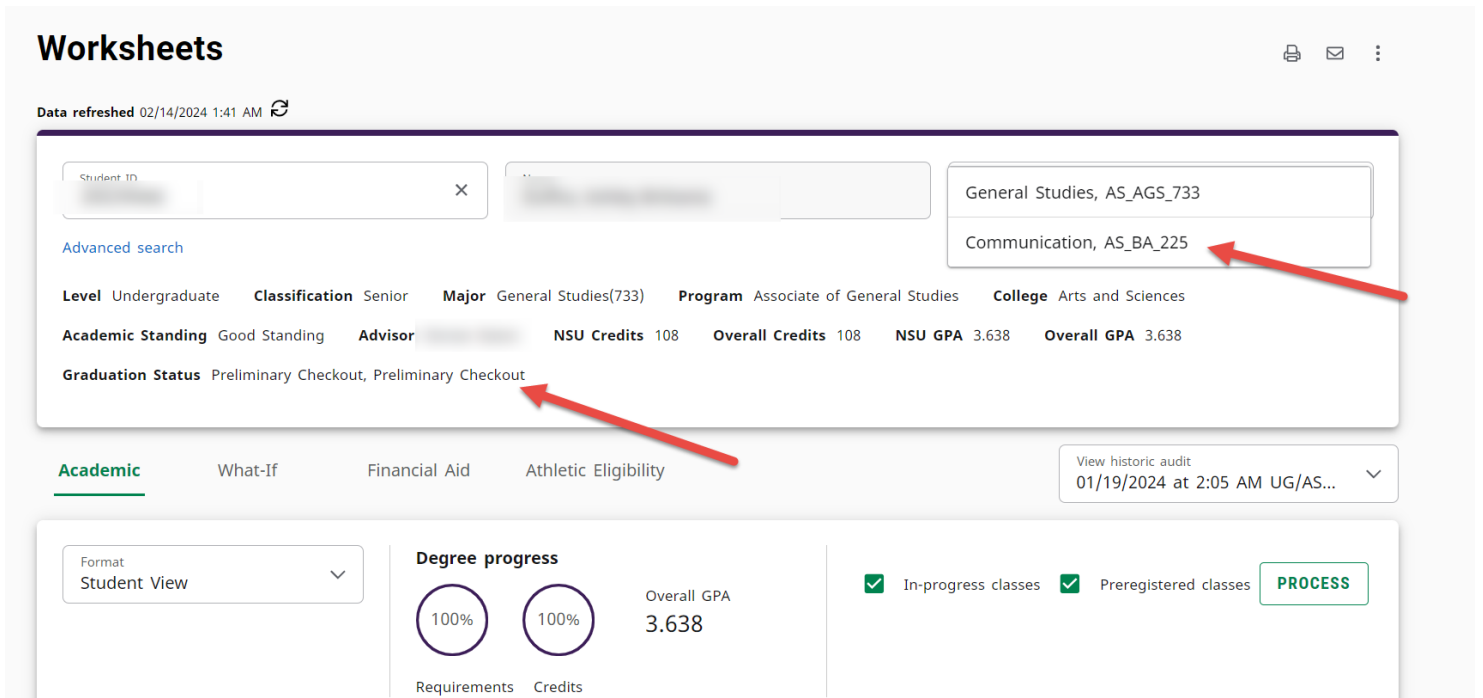
C. Click on the “DegreeWorks Icon.”

D.



E. Once you’ve logged in successfully to Degree Works, your audit should appear.

NOTE: If you are pursuing a double degree, then click the drop-down arrow under Program and select your desired degree audit. If you are pursuing a double major, both majors will appear on the same audit.



STUDENT AUDIT OVERVIEW

NOTE: An audit can be viewed with the “In-Progress” and “Preregistered” classes included or not included by selecting or not selecting the check boxes provided and click “Process New”. See below.

Process New Include in-progress classes
 Include preregistered classes

NOTE: You will also see the following blocks as you scroll down:

Degree Block: This block displays the overall requirements of the degree.

Associate of General Studies (AS_AGS_733) COMPLETE ^

Credits required: 60 Credits applied: 70 Catalog year: SPRING 2024 GPA: 3.914

Your NSU Degree Program GPA is 3.914. A minimum 2.0 Adjusted Program GPA is required for graduation in this program. This GPA includes all courses required for this degree program taken at NSU, excluding failing grades and repeated courses.

Your Graduation GPA is 3.914. A minimum 2.0 Graduation GPA is required for graduation in this program. This GPA includes all courses required for this program taken at NSU and other institutions, excluding failing grades and repeated courses.

A minimum of 60 semester hours are required.

A minimum of 15 NSU semester hours are required toward the degree.

NSU Degree Program GPA

Graduation GPA

University Core

Major Requirements

General Studies Academic Electives

.....

Core Block: This block displays all of the core requirements.

University Core - AA & NonDegree

COMPLETE

Credits required: 28 Credits applied: 28 Catalog year: SPRING 2024 GPA: 3.785

If specific University Core courses are required for your major, those courses will be listed in the Support Area. It is important that you look in the support area for your major (if a support area exists for your major) before you choose core courses that have multiple course options.

	Course	Title	Grade	Credits	Term	Repeated
✔	Composition & Rhetoric I	ENGL 1010	COMP & RHETORIC I	A	3	Fall 2020
✔	Composition & Rhetoric II	ENGL 1020	COMP & RHETORIC II	A	3	Spring 2021
✔	College Algebra or Contemporary Mathematics	MATH 1020	COLLEGE ALGEBRA	A	3	Fall 2022
✔	BIOLOGICAL/PHYSICAL SCIENCES					
✔	Basic Concepts of Biological Science I	SCI 1020	BAS CONC BIOL SCI I	A	3	Spring 2021
✔	Basic Concepts of Biological Science II	SCI 2020	BAS CONC BIOL SCI II	C	3	Spring 2022
✔	Humanities	COMM 1010	ORAL COMMUNICATION	A	3	Fall 2023
✔	Exploring the Arts	FA 1040	EXPLORING THE ARTS	A	3	Fall 2020
✔	Social Science	ECON 2000	PRIN ECON MACROECONOMICS	A	3	Spring 2022

Major Block: This block displays all of the major requirements. It will also let you know if a concentration is required for this particular major.

Major in Accounting (101) IN-PROGRESS

Credits required: 78 Credits applied: 78 Catalog year: FALL 2021 GPA: 3.080

	Course	Title	Grade	Credits	Term	Repeated
❗	A minimum of 78 semester hours are required.					
✅	At least 50% of Business hours must be earned at NSU.					
✅	A minimum of 12 NSU upper-level hours are required in your major.					
✅	A minimum 2.0 GPA is required in your major.					
✅	A minimum 2.0 NSU GPA is required in your major.					
✅	Small Business Accounting	ACCT 1040	SMALL BUSINESS ACCOUNTING	A	3	Fall 2021
✅	Financial Accounting	ACCT 2000	FINANCIAL ACCOUNTING	B	3	Spring 2017
✅	Managerial Accounting	ACCT 2010	MANAGERIAL ACCOUNTING	B	3	Fall 2017

Concentration or Minor Block: This block displays all of the concentration and/or minor requirements if a concentration/minor has been added.

Conc in Hospitality Services (135A) COMPLETE

Credits required: 24 Credits applied: 24 Catalog year: SPRING 2022 GPA: 3.875

	Course	Title	Grade	Credits	Term	Repeated
✅	Lodging Management	HMT 3000	LODGING MANAGEMENT	A	3	Fall 2023
✅	Food & Beverage Management	HMT 3020	FOOD AND BEVERAGE MGT	A	3	Fall 2023
✅	Institutional Organization & Management	HMT 3080	INSTITUTIONAL ORG & MGT	A	3	Spring 2023
✅	Hospitality Management & Tourism Directed Elective	HMT 4110	SPECIAL PROBLEMS IN HMT	A	3	Fall 2023
	Exception by:		On: 11/16/2023	Substitute:	Replace HMT4100 with HMT4110. bs 111623	
✅	Food Science or Food Service Layout	CULA 2010	FOOD SCIENCE	B	3	Fall 2022
✅	Meal Management or Quantity Food Production	CULA 3070	QUANTITY FOOD PROD & SERV	A	3	Fall 2023
✅	Hospitality Services Electives	CULA 3250	ADV CATERING & SPEC FUNCTIONS	A	3	Spring 2023
		HMT 3140	GLOBAL TOURISM	A	3	Spring 2023

Minor in Child & Family Studies (MI29) COMPLETE

Credits required: 21 Credits applied: 21 Catalog year: SPRING 2022 GPA: 3.571

	Course	Title	Grade	Credits	Term	Repeated
✔	A minimum of 21 semester hours are required.					
✔	A minimum 2.0 Minor GPA is required.					
✔	Child and Family Studies Electives	CFS 1090	INTRO TO CHILD & FMLES	A	3	Spring 2019
	Satisfied by:	CDYC101 - FOUND EARLY CHLDHD DEVEL - Bossier Parish Community Coll				
		ECED 2020	FOUND OF DIVE EARL CHILDHD EDU	A	3	Fall 2020
		HIST 3040	HISTORY LOUISIANA	C	3	Fall 2021
		RDG 3030	INTRO LITERACY THEORY & PRACTC	A	3	Spring 2022

Electives and/or Support Block: This block displays all of the elective and/or support requirements needed for that particular major.

Child and Family Studies Support (137) COMPLETE

Credits required: 9 Credits applied: 9 Catalog year: FALL 2022 GPA: 3.333

	Course	Title	Grade	Credits	Term	Repeated
✔	College Algebra	MATH 1020	COLLEGE ALGEBRA	C	3	Fall 2020
	Satisfied by:	MAT161 - COLLEGE ALGEBRA - Mchenry County College				
✔	Finite Mathematics	MATH 2050	MATHEMATICS OF STATISTICS	A	3	Spring 2021
	Satisfied by:	MAT220 - STATISTICS - Mchenry County College				
	Exception by:	Durr, Linda C	On: 11/04/2022	Substitute:	Allow MATH 2050 to sub for MATH 1060	
✔	Introducation to Child and Adolescent Psychology	EPSY 2020	INTRO TO CHILD & ADOLESCENT PS	A	3	Fall 2023

Academic Electives (137)

COMPLETE



Credits required: 21 Credits applied: 21 Catalog year: FALL 2022 GPA: 3.380

	Course	Title	Grade	Credits	Term	Repeated
✓ Academic Electives	ANTH 1899	ANTHROPOLOGY ELECTIVE	A	3	Summer 2021	
	Satisfied by: ANT151 - ANTHROPOLOGY - Mchenry County College					
	CHEM 1799	CHEMISTRY ELECTIVE	B	1	Spring 2021	
	Satisfied by: CHM164 - INTRO CHEMISTRY - Mchenry County College					
	COMM 1899	COMMUNICATION ELECTIVE	A	3	Fall 2020	
	Satisfied by: JRN180 - INTRO FILM - Mchenry County College					
	NURB 3030	NURSING AS A PROFESSION	B	3	Fall 2021	
	NURB 3041	FOUNDATIONS OF NURS PRAC	A	2	Spring 2022	
	NURB 3050	CONCEPTS OF NURSING PRACTICE	A	2	Fall 2021	

Bottom of the Audit: This displays all **Unused Courses** (Courses taken but not applied to this particular major); **Courses Not Applicable to the Program** (Courses failed or withdrawn); **In-progress** (Courses currently enrolled); **Courses Not Counted** (Courses that exceeds the maximum number of repeats or transfers allowed); and **Exceptions** (Substitutions applied to a student's audit).

Unused Courses

Credits applied: 12 Classes applied: 6

Course	Title	Grade	Credits	Term	Repeated
BIOL 2210	MICROBIOLOGY FOR NURS/ALHE MAJ	C	3	Spring 2020	
	Satisfied by: BIO255 - MICROBIOLOGY - Mchenry County College				
BIOL 2251	ANATOMY & PHYS I LAB	C	1	Fall 2020	
	Satisfied by: BIO263 - HUMAN ANAT & PHYS I - Mchenry County College				
BIOL 2261	ANATOMY & PHYS II LAB	C	1	Spring 2021	
	Satisfied by: BIO264 - HUMAN ANAT & PHYS II - Mchenry County College				
BIOL 2299	BIOLOGY ELECTIVE	C	1	Spring 2020	
	Satisfied by: BIO255 - MICROBIOLOGY - Mchenry County College				
PHIL 2020	ETHICS	C	3	Fall 2019	
	Satisfied by: PHI251 - INTRO ETHICS - Mchenry County College				
PSYC 1010	GENERAL PSYCHOLOGY	B	3	Spring 2020	
	Satisfied by: PSY151 - INTRO PSYCHOLOGY - Mchenry County College				

Courses Not Applicable To The Program

Credits applied: 6 Classes applied: 2

Course	Title	Grade	Credits	Term	Repeated
NUTR 1030	HUMAN NUTRITION	D	3	Spring 2022	(R)
SPCH 1010	FUNDAMENTALS OF SPEECH	B	3	Spring 2020	(R)
	Satisfied by: SPE151 - INTRO SPEECH - Mchenry County College				

In-progress

Credits applied: 12 Classes applied: 3

Course	Title	Grade	Credits	Term	Repeated
CFS 4080	FAMILIES AS CONSUMERS	REG	(3)	Spring 2024	
CFS 4160	FAMILY DEVELOPMENT	REG	(3)	Spring 2024	
CFS 4500	INTERNSHIP CHILD & FAM STUDIES	REG	(6)	Spring 2024	

Courses Not Counted

Credits applied: 8 Classes applied: 6

Course	Title	Reason	Grade	Credits	Term	Repeated
MATH 0199	REMEDIAL MATH ELECTIVE	Max of zero classes/credits exceeded	C	4	Fall 2019	
	Satisfied by: MAT095 - ELEM ALGEBRA - Mchenry County College					
MATH 0299	MATH REMEDIAL ELECTIVE	Max of zero classes/credits exceeded	C	1	Spring 2020	
	Satisfied by: MAT099 - INTERM ALGEBRA - Mchenry County College					
MATH 0920	INTR BASIC MATH LEVEL II	Max of zero classes/credits exceeded	C	3	Spring 2020	
	Satisfied by: MAT099 - INTERM ALGEBRA - Mchenry County College					
NURB 2170	METHODS MEDICATION CALC	Max of zero classes/credits exceeded	F	0	Spring 2022	
NURB 3040	FOUNDATIONS OF NURSING	Max of zero classes/credits exceeded	F	0	Spring 2022	
NURB 3060	HEALTH ASSES ACROSS LIF	Max of zero classes/credits exceeded	F	0	Spring 2022	

Exceptions

Type	Description	Created on	Created by	Block	Enforced
Substitute	Allow MATH 2050 to sub for MATH 1060	11/04/2022	Durr, Linda C	Global exception	No

Notes: Students can review notes from their advisor, if any, at the bottom of their audit.

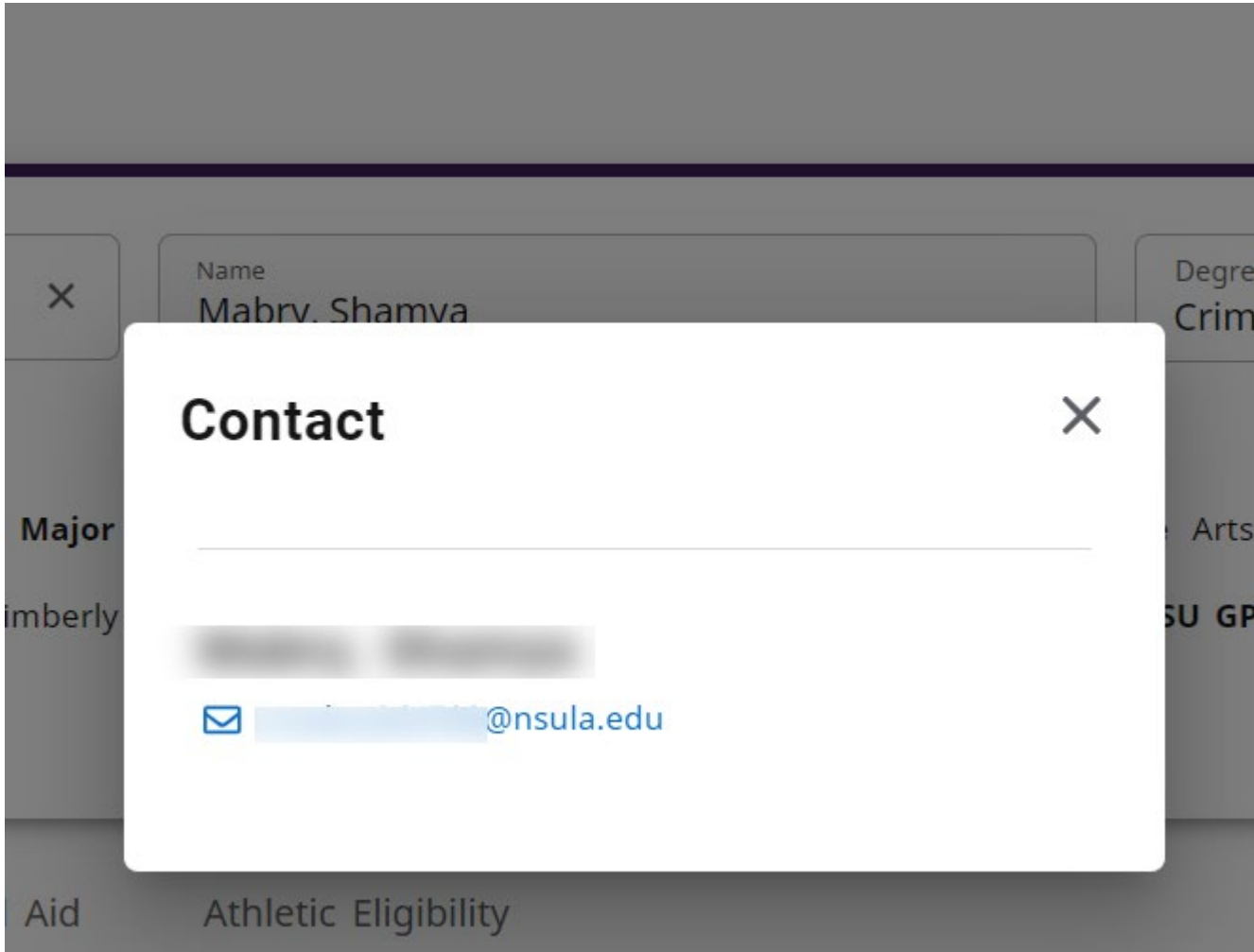
Notes

Status	Description	Created on	Created by
	I am assisting her with your advising for spring. Recommended: SPRING - 15 hours CFS 4500. Permit required CFS 4160 CFS 4080. Make sure you have applied for graduation. Let me know if you have any question	11/06/2023	
	I do not have access to your graduation application. There is a person in the Registrar's Office that goes over your DegreeWorks and double checks it. She then sends that information to the administration in the School of Education and they check it again. Of course, I also check it. All of that to say that the University has a checks and balance system to make sure that you graduate when you expect to graduate as long as you fulfill your responsibilities. Here is what DegreeWorks currently shows (graduating semester) CFS 4160; CFS 4080; and CFS 4500 (6-hour Internship) I am 99% positive that graduation applications are sent to the Registrar's Office. You will need to check with them to make sure that they got it. Let me know what you learn. https://www.nsula.edu/registrar/	07/26/2023	

EMAIL



- F. If you would like to email your advisor regarding your audit, you can do so by double-clicking on the advisor's name.

This should automatically generate an email template. Type email and click "Send."



COURSE INFORMATION

If a course is needed and you would like to see what classes are available for the current semester, double-click on the course needed.

<input type="radio"/> SENIOR INTERNSHIP COURSE	Still needed:	Choose from 1 of the following:
<input type="radio"/> SENIOR CAPSTONE COURSES		You must complete all of the following:
<input type="radio"/> Capstone Course for Biology		1 Class in BIOL 4970
<input type="radio"/> Scientific Communication		1 Class in BIOL 4995 
<input type="radio"/> SENIOR CAPSTONE COURSES		You must complete all of the following:
<input type="radio"/> Capstone Course for Microbiology		1 Class in BIOL 4990
<input type="radio"/> Scientific Communication		1 Class in BIOL 4995 
<input type="radio"/> Veterinary Technology Specialty Internship		1 Class in VTEC 4900
<input checked="" type="radio"/> Concentration Requirements		

The window below should appear. It will display a description of the course and what classes are available for the current semester.

BIOL 4995 - 3 Credits - SCIENTIFIC COMMUNICATION

SCIENTIFIC COMMUNICATION. (3-3-0). This class is designed to guide students through the process of scientific communication. Students will present their original research data from their capstone course through writing a scientific paper, creating a poster presentation, and/or giving an oral seminar. Students will also prepare professional communication materials, such as a cover letter and curriculum vitae. At the conclusion of the course, students will be required to submit a reflective writing piece about their capstone experience. Prerequisite: BIOL 4970 or 4990.

Prerequisites:

BIOL 4990 with a minimum grade of D

Sections:

Term	CRN	Section	Seats open	Meeting times
Spring 2023	22974	01I	-8 (out of 0)	To be announced
Spring 2023	22411	01N	0 (out of 6)	W 12:30pm - 03:20pm
Spring 2023	22412	02N	0 (out of 6)	W 12:30pm - 03:20pm

PROCESS WHAT-IF

- G. To generate a “What-If” Degree Audit, select *Level*, *Program*, and *Catalog Year* in the “What-If” Block. Then select a *Major*, *Minor*, and/or *Concentration* in the “Choose Your Different Areas of Study” Block. The selected items will be moved to the window on the right. After you’ve made your selections, click “Process What-If” to generate your “What-If” Degree Audit.

What-If Analysis ^

Use current curriculum In-progress classes Preregistered classes

Program

Catalog year *
FALL 2019 ▼

Degree *
Biology, AS_BS_618 ▼

Level *
Undergraduate ▼

Areas of study

Program ▼

Major * ▼

Minor ▼

College ▼

Concentration ▼

GPA CALCULATOR

Click on the **GPA Calc** tab to calculate your Term GPA or to get Advice on how to achieve your desired GPA.

Term Calculator: Select the desired grades for currently enrolled courses and click “Calculate.”

Worksheets

Data refreshed 02/14/2024 1:38 AM

Student ID: [Redacted] Name: [Redacted] Degree: [Redacted]

[Advanced search](#)

Level Undergraduate **Classification** Senior **Major** Criminal Justice - 250 **Program** Bachelor of Arts **College** Arts and Sciences

Academic Standing Good Standing **Advisor** Kimberly Boudreaux **NSU Credits** 108 **Overall Credits** 108 **NSU GPA** 3.138 **Overall GPA** 3.138

Graduation Status Preliminary Checkout

[Academic](#) [What-If](#) [Financial Aid](#) [Athletic Eligibility](#)

View historic audit 02/06/2024 at 2:16 AM UG/AS...

Advice Calculator: Type the Desired GPA and Click “Calculate.”

GPA Calculator

Term Calculator Advice Calculator

Enter the grades you expect to earn for your in-progress classes to calculate your GPA at the end of this term.

Current GPA * 3.843 Credits earned * 120

[Add Course](#)

Course * CHEM 1040	Credits * 3	Grade * A	
Course * CHEM 1041	Credits * 1	Grade * A	

CALCULATE

[Audit](#) [Notes](#) [GPA Calc](#)

Term Calculator

[Advice Calculator](#) >

Current GPA	2.902
Credits Earned	113
Desired GPA	3.0

To achieve your desired GPA, you need one of the following:

12 Credits at 4.000 (A) grade average

Note: Results that would require you to take more than 150 Credits have been omitted.

[Recalculate](#)

GPA Calculator



[Term Calculator](#)

[Advice Calculator](#)

Enter your desired GPA at graduation to see the grades you need to earn to achieve that goal.

Current GPA *

3.843

Credits earned *

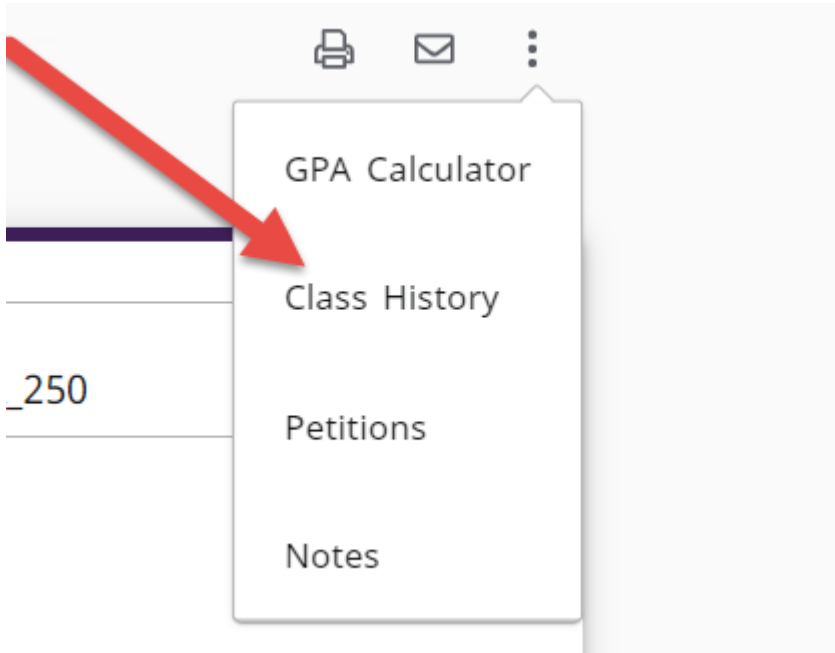
120

Desired GPA *

[CALCULATE](#)

UNOFFICIAL TRANSCRIPTS

Students can view their unofficial transcript by clicking on the “Unofficial Class History” Link.



The window below will be displayed. Press Ctrl+P to print.

Fall 2020

Course	Title	Grade	Credits
CJ 1100	INTROD TO CRIMINAL JUST	C	3
ENGL 1010	COMP & RHETORIC I	B	3
HIST 1020	MODERN WLD CIVILIZATION	B	3
PSYC 1010	GENERAL PSYCHOLOGY	A	3
SCI 1010	BAS CONC PHYS SCI I	A	3
UNIV 1000	THE UNIVERSITY EXPERIENCE	A	1

Spring 2021

Course	Title	Grade	Credits
CJ 2300	POLICE PROCESS	C	3
ENGL 1020	COMP & RHETORIC II	B	3
FA 1040	EXPLORING THE ARTS	B	3
MATH 1020	COLLEGE ALGEBRA	D	3
MATH 1021	COLLEGE ALGEBRA RECITATION	D	2

REGISTRATION CHECKLIST

Select "Registration Checklist" from the drop-down menu and click "View". The *Registration Checklist* is a view of only the courses remaining, removing the courses already completed.

The screenshot shows the top section of the Registration Checklist page. It includes search filters for Student ID, Name, and Degree. Below these are tabs for Level (Undergraduate), Classification (Senior), Major (Criminal Justice - 250), Program (Bachelor of Arts), and College (Arts and Sciences). Academic Standing is Good Standing, and Graduation Status is Preliminary Checkout. A navigation bar includes Academic, What-If, Financial Aid, and Athletic Eligibility. A dropdown menu shows the current view is 'View historic audit 02/06/2024 at 2:16 AM UG/AS...'. A 'Format' dropdown is set to 'Registration Checklist'. Degree progress is shown as 98% for Requirements and 100% for Credits, with an Overall GPA of 3.138. Checkmarks indicate 'In-progress classes' and 'Preregistered classes' are active, with a 'PROCESS' button. At the bottom, the audit date is 02/06/2024 2:16 AM, and there are links for Diagnostics, Student data, Save audit, Delete audit, and Collapse all.

PRINTING AN AUDIT

Use the *Print Function* at the top of the page to print the audit as displayed on the screen.

The screenshot shows the header of the Northwestern State University of Louisiana website. The header is purple with the university name and logo. Below the name are links for FAQ, HELP, PRINT, and LOG OUT. A yellow arrow points to the 'PRINT' link with the text 'Click Here'.

Save as PDF button saves the audit in PDF format. In this format, you can print or save the PDF and use it as an attachment in an email (please note: the PDF may take a couple of minutes to load).

The screenshot shows the 'Worksheets' page. At the top right, there are icons for print, email, and a menu. A red arrow points to the print icon. Below the icons, it says 'Data refreshed 02/14/2024 1:38 AM'. The main content area shows the same search filters as the previous screenshot, with the Degree dropdown set to 'Criminal Justice, AS_BA_250'. Below the filters are tabs for Level, Classification, Major, Program, and College.