

Office of Executive Director of Institutional Effectiveness and Human Resources

WHAT: University Assessment Committee (UAC) and Core Competency Meeting

WHEN: (3:00 – 3:45) November 9, 2023

WHERE – Henderson Conference Room or for those unable to attend on-campus via **WebEx** at <https://nsula.webex.com/meet/half>

Requested Attendees:

Academic Review Committees:

- **Arts and Sciences:** Michelle Holcomb
- **Education and Human Development:** Dr. Amy Craig
- **Nursing:** Dr. Debra Clark
- **Allied Health:** Dr. Tammy Curtis
- **Business and Technology:** Dr. Curtis Penrod

Administrative Review Committee:

- **Registrar:** Kammese Shelton
- **Library:** Dr. Megan Lowe
- **Auxiliary Services:** Jennifer A. Kelly
- **Student Support Services:** Dr. Bob Jordan
- **Athletics:** Dustin Eubanks
- **External Affairs:** Leah Jackson
- **Student Experience:** Reatha Cox / Dr. Yonna Pasch
- **Technology Innovation and Economic Development:** Emily Perritt
- **Information Technology Services:** Stan Hippler
- **Business Affairs:** Terra Raupp
- **University Affairs & Police:** Jon Caliste
- **Institutional Research:** Dawn Mitchell
- **Office of Institutional Effectiveness:** Frank Hall/Roni Biscoe

Core Competency Coordinators:

- **English.** Dr. Jennifer Enoch
- **Mathematics.** Zeb Marcotte
- **Natural Sciences.** Dr. Christopher Lyles
- **Humanities.** Emily Zering
- **Social/Behavioral Sciences.** Dr. Dean Sinclair
- **Fine Art.** Dr. John Dunn

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Minutes.

- ❖ **Strategic Planning.** *Strategic Plan 2023-2028 Providing Education of Enduring Value and Assessment Cycle 2022-2023 – A New Day*, published on October 4, 2023, on the IE Website under foundational Planning Documents. *Key takeaways:* Please review and notify the DIE if there are questions or issues in the document.

- ❖ **Key Findings Brief. Quick after-action review.** The Key Findings Brief to the President occurred in the Henderson Conference Room from 1:00-2:30 on September 20, 2023.
Key takeaway:
 - Please submit comments or recommendations on improving the brief or process to the DIE.
 - DIE recommended the Mid-Year brief be compiled and distributed but not formally briefed—pending a decision by the President. The brief is on the schedule for March 13, 2024. If the President approves, I'll send a copy to the UAC-CCC for review.

- ❖ **SACSCOC Fifth Year Report decision - process.**
 - President and Provost will attend the SACSCOC Annual 2023 meeting.
 - NSU's SACSCOC VP, Dr. **Matthew Melton**, will share SACSCOC's decision **concerning the Referral Report on Standard 6. 2. b** (Program faculty) verbally with Dr. Jones during the December annual meeting. Official notice will come via a memorandum from the SACSCOC President on or about January 11, 2024.
 - The DIE shared the tentative Reaffirmation and Differentiated Timelines to demonstrate the short timeframe in which the University must prepare its Reaffirmation Compliance Certification Report.
 - The Compliance Report has 73 Standards, while the Differentiated Review has 40 standards. Standards 7.2 *Quality Enhancement Plan* is submitted regardless of the type of report.

- ❖ **University Assessment Process.** Outcomes from 2022-0223 are the best since Assessment Cycle 2019-2020.
 - SACSCOC will assess all Units, Programs, and Competencies in Sep 2026.
 - AC 2025-2026 will serve as the *Assessment Year* for data submission.
 - Any changes to SLOs, SOs, or Measures must be implemented and assessed in AC 2023-2024 to ensure three assessment cycles: AC 2023-2024, AC 2024-2025, and 2025-2026 of data reflecting a continuous drive for improvement. A wholesale change of the assessment report is discouraged – please get in touch with the DIE if that is your intent.

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- We must demonstrate Student Learning Outcomes (SLO), Service Outcomes (SO), and general education competencies are assessed. We must meet four requirements: 1 – Identify the Outcome, 2 – Demonstrate Assessment of the Outcome, 3 – Demonstrate Analysis of the Results, and 4 – Demonstrate (using evidence) that the results drive improvement.
 - All assessment reports are due June 21, 2024.
 - The DIE requested each Core Competency Coordinator review and update slides 9-11 in the attached. Please provide an update by December 1, 2023.
 - There is a Dual Enrollment working group reviewing how High School students and Faculty can access Moodle course materials.
- ❖ **Mid-Year Brief.** Request your input on whether you are working or have completed your mid-year assessment report by March 1, 2024. Mid-Year Brief is March 13, 2024.
- ❖ **Key Dates.** AC 2023-2024 calendar key dates:
- All mid-year report input is due March 1, 2024.
 - Student Achievement data for Fall 2023 is due on March 1, 2024.
 - Mid-Year Brief to the President is March 13, 2024.
 - End-of-year reports for all assessments are due June 21, 2024.
- ❖ The meeting adjourned at 3:42.

The next UAC – CCC meeting is February 15, 2024, in the Henderson Conference Room and via WebEx at <https://nsula.webex.com/meet/half>.