Office of Executive Director of Institutional Effectiveness and Human Resources

WHAT: Minutes - University Assessment Committee (UAC) and Core Competency Meeting

WHEN: (3:00 – 3:45) 27 July 2023

**WHERE – Henderson Conference Room** or for those unable to attend on campus via **WebEx** at <a href="https://nsula.webex.com/meet/hallf">https://nsula.webex.com/meet/hallf</a>

#### **Requested Attendees:**

## Academic Review Committees:

- Arts and Sciences: Michelle Holcomb
- Education and Human Development: Dr. Amy Craig
- Nursing: Dr. Debra Clark
- Allied Health: Dr. Tammy Curtis
- Business and Technology: Dr. Lily Pharris

# Administrative Review Committee:

- Registrar: Yvette Ceasar-Williams
- Library: Dr. Megan Lowe
- Auxiliary Services: Jennifer A. Kelly
- Student Support Services: Dr. Bob Jordan
- Athletics: Dustin Eubanks
- External Affairs: Leah Jackson
- Student Experience: Reatha Cox / Dr. Yonna Pasch
- Technology Innovation and Economic Development: Emily Perritt
- Information Technology Services: Stan Hippler
- Business Affairs: Terra Raupp
- University Affairs & Police: Jon Caliste
- Institutional Research: Dawn Mitchell
- Office of Institutional Effectiveness: Frank Hall/Roni Biscoe

# **Core Competency Coordinators:**

- English. Dr. Jennifer Enoch
- Mathematics. Zeb Marcotte
- Natural Sciences. Dr. Christopher Lyles
- Humanities. Emily Zering
- Social/Behavioral Sciences. Dr. Dean Sinclair
- Fine Art. Dr. John Dunn

# Office of Executive Director of Institutional Effectiveness and Human Resources

## **MINUTES:**

- The DIE highlighted that Brittany Blackwell Broussard has replaced Dr. Michael Snowden as the lead for SFA 6, which is now titled - Cultural Competence.
- The DIE informed the team the University received SACSCOC's response to the Fifth-Year Report. We did very well. He thanked all who helped pull the report together. SACSCOC highlighted the University QEP as meeting all requirements. Thanks to all who helped with the QEP.

A Referral Report to SACSCOC concerning Requirement 6.2b – Full-Time Faculty will be submitted in response on September 8, 2023, via the SACSCOC portal.

The DIE informed the team that the IE and SA websites have been updated. He invited everyone to please check their assessment reports on IE Website to ensure there are no issues. He found at least one report reconfigured its format when it was uploaded on the site, despite being a PDF.

#### Key dates mentioned:

- June 29,2023 Received SACSCOC Response to Fifth-Year Report
  Cancelled August 9, 2023, Strategic Planning Team Meeting
  Cancelled August 10, 2023, UAC Core Competency Meeting
  September 8, 2023, Referral Report submission through SACSCOC Portal
- September 8, 2023, All input due to DIE for AC 2022-2023 Key Findings Brief
- September 13, 2023, AC 2022-23 Key Findings Brief to President (1500 1700) UAC-CCC Attend Key Findings Brief via WebEx
- Key Findings Brief. The DIE explained both the SPTM and UAC-CCC August meetings were cancelled as there was no driving requirement to host these meetings. As such, he stressed there would not be a meeting before the Key Findings Brief to the President scheduled for 3:00-5:00 on September 13, 2023, in the Henderson Conference Room. The expectation is the UAC-CCC committee members would attend via WebEx.
- RNL Outcomes. Dr. Betsy Cochran did an excellent job explaining some key findings from the 2023 Ruffalo Noel Levitz Student Satisfaction Inventory (RNL SSI). Please contact Betsy if you have any questions or desire some additional analysis of a particular question.
- AC 2022-2023 Academic Program and Administrative, Academic and Student Services Unit Assessment Tracker (as of 0900, July 27, 2023). Great support. We are 160 of 163 - 98% complete. Thank you!

Office of Executive Director of Institutional Effectiveness and Human Resources

AC 2023-2024 Proposed Assessment Process Changes. The DIE mentioned the Mid-Year and Key Findings Brief will continue. The only change is the Academic Deans will no longer provide slides and briefs. The Provost will cover all things academic.

**NOTE.** There is no change to the current assessment process as far as the annual submission of program, unit, and core competency assessments.

The proposal for consideration is to go to an alternating schedule based on even/odd years. However, please note this schedule does not eliminate the requirement for those on the off year to complete an assessment report - that requirement remains. A decision is expected as part of the Key Findings Brief.

The meeting adjourned at 4:00. The next meeting is September 13, 2023, via WebEx at <a href="https://nsula.webex.com/meet/hallf">https://nsula.webex.com/meet/hallf</a>.