



### ACADEMIC CALENDAR COMMITTEE MINUTES

April 10, 2023

E-mail Poll

#### Members voting approval:

Wendi O'Halloran	Jennifer Kelly
Kammese Shelton	April Giddens
Francene Lemoine	Mary Edith Stacy
Jason Parks	Daniel Gordy
Stan Hippler	Sarah Wright
Kimberly McAlister	Reatha Cox
Martha Koury	Becky Farmer

#### Non-voting Members:

Dawn Eubanks  
Lauren Jackson

The Academic Calendar Committee was polled via email on April 10, 2023.

The purpose of the poll was to call for a vote on the following proposal by Student Accounting, based on implementation of the Intent to Attend policy:

- Extend the 100% refund period to the 7<sup>th</sup> class day – discontinuing the 75% refund period.
- Add the Intent to Attend availability date and the last date to certify the Intent to Attend to the fall and spring Academic Calendars.

Changes unanimously approved by the voting Academic Calendar Committee members.

Approved:

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Barbara L. Prescott, University Registrar

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Dr. Greg A. Handel, Provost, and Vice President for Academic Affairs

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Dr. Marcus D. Jones, President