



2023-2024 Verification Worksheet Federal Student Aid Programs

Your FAFSA application was selected for review by the U.S. Dept. of Education for a process called verification. In this process NSU must compare information from your FAFSA with the documentation supplied to our office. We must collect all information before you can be awarded any type of Title IV aid. **If there are differences between your FAFSA and the other documents you supply, additional information may be requested and corrections may need to be submitted.** Your financial aid **will not** be processed until this form has been completed, returned, and verified.

1. Complete all sections and sign the worksheet – you must sign the worksheet.
2. Submit all required documents to the Office of Financial Aid. Student may visit their MY NSU my.nsula.edu to view all required documents. All required documents must be received on or prior to the last day of the semester by which you are attending.
3. If you, the student or spouse (if married) did not use the IRS Tax Retrieval process or you made changes after the IRS Retrieval, contact the IRS at www.irs.gov or call 1-800-908-9946 to obtain a 2021 tax transcript.
4. If you, the student or spouse (if married) did not file and/or is not required to file an IRS 1040, you must affirm that you are not required to file an IRS 1040 and include a copy of all 2021 W2 Forms from all employers, if applicable. In all cases you and/or spouse (if married) must provide verification of non-tax filing from the IRS or other relevant tax authority dated on or after October 1, 2022 that indicates that a 2021 IRS 1040 was not filed. The verification of non-filing can be requested by submitting a 4506-T Form (option 7) to the IRS. See www.irs.gov to obtain the 4506-T tax form.

A. STUDENT INFORMATION (PLEASE PRINT OR TYPE)

_____ Last Name	_____ First Name	_____ M.I.	_____ Last <u>5</u> digits of SSN	_____ NSU Student ID #
_____ Address (include apt. #)		_____ City	_____ State	_____ Zip Code
_____ Date of Birth	_____ E-mail Address		_____ Phone Number (include area code)	

B. FAMILY INFORMATION

List the people in your household as of the date this form is being completed. Include:

- ❖ Yourself and your spouse if you are married and not separated, and
- ❖ Your children if you will provide more than half of their support from July 1, 2023 - June 30, 2024, even if they don't live with you.
- ❖ Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2023 - June 30, 2024. **Must include a signed statement of support from any other people listed in your household, including child(ren) over the age of 24.**
- ❖ **Write the names of ALL household members.** Also write in the name of the college for any family member who will be attending college at least half-time between July 1, 2023 - June 30, 2024, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Note: If NSU believes that the information regarding the household members and/or enrollment in a post-secondary educational institution to be inaccurate, we may require additional documentation.

Full Name	Age	Relationship	College Attending in 2023-2024
		Self	Northwestern State University

C. Student Tax Data - PLEASE CHECK ONE

- ☐ I used the IRS Data Retrieval process when I completed the FAFSA.
- ☐ I did not use the IRS Data Retrieval process when I completed the FAFSA and I have attached the 2021 IRS 1040 Tax Return Transcript.
- ☐ I attest that I have not filed an IRS 1040 for 2021 and I am not required to file an IRS 1040 for 2021. I have attached all W2 forms I received for 2021 and have attached the verification of non-tax filing stated from the IRS. **You must also complete Section E.**

D. SPOUSE (If Married) - COMPLETE ONLY IF YOU DID NOT FILE AND/OR NOT REQUIRED TO FILE A 1040 TAX RETURN

- ☐ I attest that I have not filed an IRS 1040 for 2021 and I am not required to file an IRS 1040 for 2021. I have attached all of the W2 forms I received for 2021 and have attached the verification of non-tax filing stated from the IRS. **You must also complete Section E.**

****Failure to complete this section will delay the processing of your verification.***

[illegible]

F. CHILD SUPPORT PAID

YES, please complete the information in the box provided below.

Name of Person Who Paid Child Support	Name of Person to whom Support Was Paid To	Name of Child of whom Child Support Was Paid For	Age of child	Annual amount of child support paid in 2021

G. CERTIFICATION AND SIGNATURE

By signing below certifies that all of the information reported is complete and correct. The student whose information was reported on the FAFSA must sign and date. Warning: If you purposely give false or misleading information, you may be fined, be sentenced to jail, or both.

Student's Signature

Date _____

Return by Fax, Email or Mail to:

Northwestern State University
Office of Student Financial Aid
212 Student Services Center
Natchitoches, La 71497
318-357-5488 Fax 318-357-5961 Phone
nsufinaid@nsula.edu – Email