

Office of Executive Director of Institutional Effectiveness and Human Resources

WHAT: Minutes - University Assessment Committee (UAC) and Core Competency Meeting

WHEN: (3:00 – 3:45) November 10, 2022

WHERE – Henderson Conference Room or for those unable to attend on-campus via **WebEx** at <https://nsula.webex.com/meet/hallf>

Requested Attendees:

Academic Review Committees:

- Arts and Sciences: Michelle Holcomb
- Education and Human Development: Dr. Amy Craig
- Nursing: Dr. Debra Clark (Absent)
- Allied Health: Dr. Cindy McGuire
- Business and Technology: Dr. Lily Pharris

Administrative Review Committee:

- Registrar: Yvette Ceasar-Williams
- Library: Megan Lowe (Absent)
- Auxiliary Services: Jennifer A. Kelly
- Student Support Services: Bob Jordan
- Athletics: Sydney Jones
- External Affairs: Leah Jackson
- Student Experience: Reatha Cox / Yonna Pasch
- Technology Innovation and Economic Development: Suzette Hadden
- Information Technology Services: Stan Hippler
- Business Affairs: Terra Raupp (Absent)
- University Affairs & Police: Jon Caliste
- Institutional Research: Dawn Mitchell
- Office of Institutional Effectiveness: Frank Hall/Roni Biscoe

Core Competency Coordinators:

- **English.** Dr. Jennifer Enoch
- **Mathematics.** Dr. Frank Serio (Absent)
- **Natural Sciences.** Dr. Christopher Lyles
- **Humanities.** Emily Zering
- **Social/Behavioral Sciences.** Dr. Dean Sinclair
- **Fine Art.** Dr. John Dunn

University Leadership:

- **Dean, College of Arts and Sciences:** Dr. Frances Lemoine

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Minutes:

- ❖ Committee approved the Minutes from August 11, 2022.

- ❖ In discussing the AC 2022-2023 IE Model Planning Calendar. Key Dates highlighted:
 - 03-06 December – SACSCOC Annual Conference
 - February 09, 2023 – UAC Meeting (depending on the outcome of the SACS Annual Conf)
 - March 15, 2023 – Submission of SACSCOC Fifth-Year Report
 - April 5, 2023 - Mid-Year Reports Due (*Send report to DIE*)
 - April 12, 2023 - Mid-Year Brief to President
 - April 13, 2023 – UAC Meeting
 - June 15, 2023 – UAC Meeting
 - June 16, 2023 – All Assessment Reports due to DIE
 - July 05, 2023 – SACSCOC Response to University Fifth-Year Report

- ❖ The DIE highlighted the most significant findings from the analysis of AC 2021-2022 Degree Program, Unit, and Core Competency assessments. Overall, there was an improvement in every category (Program, Unit, Core). Anticipating a successful submission of the Fifth-Year report, the DIE suggested the University focus on the following during AC 2023-2024.
 - Update Student Learning and Service Outcomes to ensure we have enough identified to complete a holistic/comprehensive assessment of the program or unit.
 - Update Measures to ensure we have an adequate number per SLO
 - Relook assessment participation of the new and or low-density programs

- ❖ The DIE asked all to review the *Assessment Fundamentals* and *Things to consider for AC 2022-2023* when initiating their respective Mid-Year/Annual reports.

- ❖ The DIE talked about how the SCASCOC Fifth Year report process was close to completing its immediate task of developing a comprehensive response to each of the twenty-two standards. As a point of reference, the DIE provided two standards as exemplars and suggested committee members review them for context. Feedback is welcome.

- ❖ Meeting adjourned at 4:07.

Next Meeting: February 09, 2023 – Please attend in the **Henderson Conference Room** or via **WebEx** at <https://nsula.webex.com/meet/half>