

## Office of Executive Director of Institutional Effectiveness and Human Resources

**WHAT:** Minutes - University Strategic Planning Team Meeting

**WHEN:** 1:00 – 2:00 – September 14, 2022

**WHERE – Henderson Conference Room and WebEx, at** <https://nsula.webex.com/meet/hallf>

### **ATTENDANCE:**

President: Dr. Marcus Jones

Provost and VP, Academic Affairs: Dr. Greg Handel

VP, The Student Experience: Reatha Cox

VP, Inclusion and Diversity: Dr. Michael Snowden

Asst. VP, External Affairs for University Advancement: Dr. Drake Owens

Chief Financial Officer: Pat Jones

Chief Information Officer – Information Systems: Stan Hippler

Executive Director, Economic Development, Innovation, and Outreach: Laurie Morrow

Executive Director of University Affairs: Jennifer Kelly

Executive Director Institutional Effectiveness & Human Resources: Veronica Biscoe

Executive Assistant to the President and Director of Strategic Initiatives: Cole Gentry

Dean, College of Arts and Sciences: Dr. Frances Lemoine

Dean, Gallaspy College of Education and Human Development: Dr. Kim McAlister

Dean, College of Nursing and School of Allied Health: Dr. Joel Hicks

Interim Dean of the College of Business and Technology: Dr. Mary Edith Stacy

Intercollegiate Athletics: Kevin Bostian

Director of Institutional Effectiveness: Frank Hall

Faculty Senate President: Dr. John Dunn

Research Council: Dr. Margaret E. Cochran (absent)

Institutional Research: Dawn Mitchell

Community/Public Service: Steven Gruesbeck

Quality Enhancement Plan and SACSCOC writing team: Dr. Christopher Gilson

Student Government President: Bailey Willis

### **MINUTES:**

❖ The DIE made reinforcing comments on the below points from the Strategic Planning Team (SPT) of July 20, 2022.

- *Dr. Jones approved the updates to AC 2022 – 2023 and Strategic Plan 2023-2028*
- *Data collection will begin in Fall 2022 – through Spring 2023 (AC 2022-2023).*
- *We will integrate innovation throughout existing metrics.*
- *SE, AE, MR, CE, and AP will maintain 2022-2023 targets for next year.*
- *After the 2022-2023 assessment, all move to the 2027-2028 targets.*
- *Dr. Cochran produced a shell for each SFA to develop their assessment report.*

**Prepared by:** Frank R. Hall

## Office of Executive Director of Institutional Effectiveness and Human Resources

- *All SFA will provide a similar narrative as the 2020-2021 Assessment Document*
  - *highlights, challenges, and assessed metrics.*
  - *College input will follow the outline provided in brief (slide 12).*
  - ***All input is due no later than June 16, 2023.***
- ❖ AC 2020-2021 IE Model Planning Calendar. Key dates highlighted include:
- December 03-06, 2022, SACSCOC Annual Conference
  - March 10-13, 2023, SACSCOC Review Committee - Mail Report
  - April 5, 2023, Mid-Year input (SFA/Program/Unit) Due
  - April 12, 2023, Mid-Year Update to President
  - June 16, 2023, Program/Unit/Core Competency assessments due to DIE
- ❖ Update on SACSCOC Fifth Year Report. The DIE explained where the SACSCOC Review Committee is in its drafting and review process. Overall, the committee is 85% complete in having a solid draft for each of the twenty-two standards. The DIE highlighted what remained to complete the remaining six standards:
- R 5.4 - Qualified administrative/academic officers – Need CV and job descriptions
  - R 6.2b - Program faculty – Provost review, Curriculum Committee exhibits
  - R 8.2a - Student outcomes: educational programs - Self-study Guidelines/Calendar
  - CR 9.1 - Program content - Curriculum Committees exhibits, Self-study documents
  - R 10.7 - Policies for awarding credit – Self-study documents
  - R 14.4 - Representation to other agencies – Accreditation award letters and screenshots of accreditation agency websites
- ❖ AC 2021-2022 Assessment Report Program and Unit Analysis. The DIE highlighted results and trend data from the AC 2021-2022 Assessment Cycle. The DIE also provided the Provost and Deans with Program Analysis Across 2020-2021 and 2021-2022 for programs failing to meet the majority of SLOs.
- ❖ AC 2022-2023 Mid-Year Review (Brief). The DIE discussed the purpose, process, and timeline of developing and presenting the AC 2022-2023 Mid-Year Review brief to the University President. Key dates:
- March 22, 2023 - DIE Disseminates the slide templates

## Office of Executive Director of Institutional Effectiveness and Human Resources

- April 5, 2023 - All Slides are due back to the DIE
- April 12, 2023 - Brief to University President
  
- ❖ AC 2022-2023 Strategic Plan Assessment (written document). The DIE discussed the purpose, responsibilities, process, and timeline of developing the Strategic Plan Assessment document for AC 2022-2023. Of significance:
  - July 20, 2022 – SFA Templates distributed
  - Ongoing – Data collection
  - September 14, 2022 – Disseminated previous years' college input to Deans
  - April 7, 2023 – All previous year input returned to the originator as reference material
  
  - June 16, 2023 – All information due to DIE
  
- ❖ The new 2022-2024 IE Model Timeline was provided but not discussed.

**The next meeting is on November 9, 2022, in the Henderson Conference Room and via WebEx at <https://nsula.webex.com/meet/half>**